GARDNERVILLE TOWN BOARD

Meeting Agenda

Mary Wenner, Chairwoman
Ken Miller, Vice Chairman
Cassandra Jones, Board Member
Linda Slater, Board Member
Lloyd Higuera, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager Senior for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, July 5, 2016 **4:30 p.m.** **Gardnerville Town Hall**

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on June 29, 2016, on or before the third day prior to the meeting date, by Carol Louthan, Office Manager Signed: _____; in accordance with NRS Chapter 241 at following locations;
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at _____:_____ A.M.
Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at _____:_____ A.M.
Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at _____:_____ A.M.
Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at _____:_____ A.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: *"Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"*

INVOCATION – Rob Simpson, Associate Pastor Valley Christian Fellowship

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Mary Wenner

PUBLIC INTEREST COMMENTS (No Action)
This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.
The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:
June 7, 2016 Regular Board meeting, with public comment prior to Board action.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence**
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
3. **For Possible Action: Approve June 2016 claims**
4. **For Possible Action: Approve a special event application for an awareness walk and bike ride by Suicide Prevention, scheduled for September 10, 2016 at Heritage Park from 7:00 a.m. to 4:00 p.m.**

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

5. **Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for June 2016. (approx. 10 minutes)**

6. **For Possible Action: Discussion to approve, Approve with modification or deny a request by Martin Stahl for a Master Plan Amendment and Zoning Map Amendment (DA 16-036 & DA 16-037) requesting to change the master plan designation from Commercial to Multi-Family Residential and to change the zoning designation from Neighborhood Commercial to Multi-Family Residential (maximum density of 16 units per acre; 1.66 x 16/acre=26.56 units; min net lot area = 9,000) The subject property is located at 1378 N Hwy 395, Gardnerville, in the Minden/Gardnerville Community Plan. (APN 1220-04-101-029); with public comment prior to Board action (approx. 45 minutes)**

7. **For Possible Action: Discussion to approve, approve with modifications or deny town policy 18.22 for major memorial requests; with public comment prior to Board action. (approx. 30 minutes)**

8. **For Possible Action: Discussion to approve or deny four (4) options regarding the possible acquisition from Spence Properties of the property containing 3.35 acres along Gilman Avenue, APN 1320-33-412-001, approved by the board at the May board meeting, in the amount of $275,000;**
   A) $100,000 down payment with three annual payments at 5% interest financed by the seller;
   B) $150,000 down payment with two annual payments at 5% interest financed by the seller;
   C) $185,000 down payment with two annual payments at 3% interest financed by borrowing from the Valley Vision Fund on county approval;
   D) Because of the seller's change of terms offered by the seller's agent, which were relied upon by the board to approve the purchase at the May board meeting, a possible vote to reconsider the approval of purchase of the property followed by a vote to deny the purchase of the property;
   with public comment prior to board action. (approx. 20 minutes)

9. **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for June 2016. (approx. 5 minutes)**

10. **Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for June 2016. (approx. 15 minutes)**

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting August 2, 2016

Movies in the Park: July 8 - Minions
July 29 – Star Wars The Force Awakens

Thirsty third Thursdays – July 21 – Super Heros

GARDNERVILLE TOWN BOARD

Meeting Minutes

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Tuesday, June 7, 2016 **4:30 p.m.** **Gardnerville Town Hall**

INVOCATION – Jim Beilstein, Trinity Lutheran Church

4:30 P.M. Chairwoman Wenner called the meeting to order and made the determination of a quorum

PRESENT:

Mary Wenner, Chairwoman
Lloyd Higuera
Cassandra Jones
Linda Slater
Michael S. Rowe, Town Counsel
Tom Dallaire, Town Manager
Geoff LaCost, Superintendent Town Public Works
Carol Louthan, Administrative Services Mgr

PLEDGE OF ALLEGIANCE – Lloyd Higuera led the flag salute.

(Technical difficulties prevented the taping of this meeting)

PUBLIC INTEREST COMMENTS (No Action)
This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

No public comment.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.
The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Mr. Dallaire wanted to make sure to correct the APN number on item 9. It should be 1320-33-412-001.

Motion Higuera/Slater to approve the agenda with the correction to item 9. Motion carried with Vice-Chairman Miller absent.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:
May 3, 2016 Regular Board meeting, with public comment prior to Board action.

No public comment.

Motion Jones/Higuera to approve the minutes of May 3, 2016. Motion carried with Vice-Chairman Miller absent.

CONSENT CALENDAR FOR POSSIBLE ACTION
Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence**
   Read and noted.
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
   Accepted.
3. **For Possible Action: Approve May 2016 claims**
   Approved.

4. **For Possible Action: Approve the Town of Gardnerville's insurance renewal proposal from the Nevada Public Agency Insurance Pool (POOL) and payment of $21,849.29 for fiscal year 2016-2017 Approved.**
5. **For Possible Action: Approve the request by the Record Courier to become a sponsor for the "Newspapers in Education" program in a budgeted amount of $150. Approved.**

Motion Jones/Slater to approve the consent calendar. Motion carried with Vice-Chairman Miller absent.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

6. **Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for May 2016.**

Mrs. Linda Dibble gave a report on the main street activities.

7. **For Possible Action: Discussion on request by members of Douglas County Search and Rescue naming the future dog park "Annie E. Thomas K-9 Korral Memorial Dog Park", memorializing Annie's service to our community as search dog handler with the Douglas County Sheriff's Office Search and Rescue and the K-9 Units. The current proposed name of the park was K-9 Korral; with public comment prior to board action. Presentation by: Merrilyn Noble & Don Stukey, members of Search and Rescue**

Mrs. Merrilyn Noble spoke on what a wonderful way it would be to honor Annie Thomas by having a dog park named after her. We're not proud and it doesn't matter how it is said, but we would love to be a part of this project.

Mr. Don Stukey would like to do something for Annie. When we heard about this dog park we thought it would be a great fit. I'd like to just read a few things and go through her accomplishments. Mr. Stuckey gave background information on Annie E. Thomas. In these days of reduced volunteerism Annie stood out and made a difference which saved lives. It is our hope you will take this opportunity to honor an outstanding member of our community.

Mr. Ron Pierini, Sheriff Douglas County, shared 35 years ago we started search and rescue. The unit has done well. We are rated number one for the best search and rescue. These people really cared about Annie. They care about each other. They help every day. They receive about 70 callouts per year. Volunteers can make a difference. We have 240 volunteers in the sheriff's office. I drove by Wal Mart and saw that pond. It would be a plus for this whole community. I am hoping that you will come forward and allow us to name the area after her. We can raise money. I am talking about behalf and in support of some great people that are sitting behind me.

Chairwoman Wenner asked how they would raise money for Annie?

Mrs. Noble hasn't approached that yet. We can have somebody be in charge of it and publicize it to our group.

Sheriff Perini will find somebody to run it. There is enough people in search and rescue who can do it on their own time.

Chairwoman Wenner asked if the board had any questions. We don't have a policy to put up any signs or plaques. But we don't have anything that's ever been named after anyone. So is that something the board wants to discuss?

Mrs. Slater asked if everybody is aware of the alternatives. You have Main Street benches throughout town. Mary mentioned the water fountain. The south end of Heritage Park there are rock monuments as well as the benches. The Rotary Club put up the flag pole. Soroptomists have put in benches. There are alternatives that you might be able to expedite. Short of that it will take a meeting or two of this group to create some kind of a policy that may or may not be advantageous to you.

Ms. Carol Caman shared the dog piece was very important for us. It takes a lot to train a search dog. So it's important that it's about the dog.

Mrs. Slater reiterated we just don't have a policy in place yet.

Mrs. Jones suggested we could put a plaque at the park. There's no better way to thank her for her years of service. Putting in the plaque is an alternative versus naming the dog park. We don't have a policy for naming. The challenge is having a policy in place for next time somebody asks. I can't see us saying no. But we need the policy.

Mr. Higuera agreed Ms. Thomas is very deserving and what a great partnership to work with you people. I think we could get a lot done out there. I think it's worthy of discussing and expanding the policy. Right now we have plaques honoring various people. We can do that. But you're aiming at having the park named after her. I think it's worthy of getting together a policy.

Mrs. Slater added we don't even have a plan for that area as yet. We came up with a name that was community oriented, same as Heritage Park. It's not named after anyone. A memorial of that nature would be very fitting.

Mr. Higuera mentioned we've only recently decided to make it a dog park.

Mrs. Jones pointed out we need more than a water fountain. We need fencing for the dogs. In conjunction with Search and Rescue being able to push that forward, if this is taken under the wings of those types of organizations, we can accelerate it. We have opportunities for 50-50 grants.

Ms. Noble indicated they are a patient group. Being personally a member of the organization I would be more than happy to wait and help establish a policy. If that's what it takes I would say make a policy and we can have a park named after her and honoring her.

Mr. Dallaire explained in the dog park there are a lot of amenities. I don't know what the group's vision is for the park. $10,000 was the most elaborate amenity item. What we talked about was a drinking fountain, toys and then a fence. So when you talk about fencing there are a lot of options. I did find out that Land and Water Conservation has a 50-50 grant and if the town deed restricts this to a park or detention pond then we can get it to work and get it accepted. The fencing we have discussed. We have put in a bench and some trees. Maybe there could be a plaque at the entrance or at the park.

Ms. Noble mentioned when we talked there was no clear direction for us to pass the hat. Then you came up with all of these ideas. There are priorities that need to be looked at first. Such as safety and then keeping things healthy, which is water. We start simple and go from there.

Chairwoman Wenner advised there is a neighbor at the detention pond that if we name it a park there would be a problem for him building a bar or casino. We do have prior minutes regarding him asking. He was worried about a fence too.

Mr. Higuera suggested a sign memorializing Annie and telling her story.

Mrs. Slater liked that idea.

Mr. Stukey likes both. But as far as raising funds to improve the park, my way of thinking is if the sign got up there and it was publicized I think the contributions would come. A lot of people respect Search and Rescue. It could be a sales job. I want both and let's advertise.

Ms. Noble commented we do have a Public information Officer who is very much on our side. If she and the sheriff do publicity for us and this project, then there can be things publicized that would be helpful.

Mr. Perini agreed the PIO can do that, and the Record Courier. We have a lot of people that are volunteers. We have somebody with 30 years that did so much it we have to do something. I think that will make everyone feel better. So something like that would be a big plus.

Mrs. Slater pointed out telling her story goes a lot further than just putting her name on it.

Ms. Noble is here to help with the policy.

Mr. LaCost mentioned with five or six dogipots around the area it is being used as a dog park.

Mrs. Jones still believes we need to have a plan. If we can get a plan together I think the fencing is the first thing, water and then benches and signage. If we have a plan that says it's going to be a dog park and we are going to

honor Annie in it and make a policy on memorials, I think we have to have a clear picture of what we want and the way to fit Annie's memory in that. It is not the last time we will be asked to honor someone. I think we need a policy on memorial naming of facilities. I think we put this off and next month review a policy on memorial naming. Then maybe a follow-up agenda item on what the dog park looks like.

Mrs. Salter asked if this will give Mr. Dallaire time to address Mr. Jones' concerns.

Mr. Dallaire advised the word "park" is the problem. It is a problem when we go after funding. They want to fund a park improvement project. And Barry might be limited on his property because of that.

Mrs. Slater would suggest letting Mr. Jones know so he can be present and express his concerns.

Mr. Dallaire thought the property was zoned general commercial.

Chairwoman Wenner would like to table this item until we get a policy.

Sheriff Perini asked if there is a way to get the communication from your office to use so we can participate in the next meeting.

Mr. Dallaire will let them know.

Mr. Stukey asked if there is a boiler plate policy that some other city has adopted that could be adopted here.

Mr. Dallaire has searched and didn't find anything.

Mr. Higuera mentioned Mr. Dallaire is a master at coming up with policy.

Mr. Dallaire will put this on the agenda next month.

8. **<u>For Possible Action</u>: Approve donating the 1996 Ford Super Duty bucket truck to the Douglas County School District, or selling in the amount of $2,000; with public comment prior to board action.**

Mr. Dallaire has been approached by the school district. They want to purchase the bucket truck. We can do whatever we want. We can donate it. It doesn't have to go to auction. There are a number of people in town that were waiting for it in auction, but the school district approached us. I talked with the TNT auctions and they recently sold a sister truck similar to Towns, from Carson City, for $3,500. It depends on who wants it and who bids. The next auction is in October. So it will sit out there in the county yard.

Mr. LaCost pointed out the engine on the truck is questionable. I think we made the better choice to move on to another truck . We just need to decide what to do with this one.

Mr. Dallaire noted we use the truck every Monday through the summer months. The school district has it in the budget and Gary is willing to pay the $2,000 or we can donate it.

Mr. Higuera thought if they have the $2,000 in their budget we should take it.

Mrs. Jones felt we have a duty to wisely manage our resources and giving away $2,000 isn't wise.

Mr. Kelly Kite paid a 30 percent fee for the property he sold. So you need to take that into consideration

Motion Slater/Higuera to sell the truck to the school district in the amount of $2,000. Motion carried with Vice-Chairman Miller absent.

9. **<u>For Possible Action</u>: Discussion to approve or deny the purchase of a parcel of land containing 3.35 acres along Gilman Avenue/Ezell Street in the amount of $275,000 over a four year period interest free of four (4) installment payments (1st yr, $100,000, 2nd yr, $58,333.34, 3rd and 4th yrs, $58,333.33), owned by Spence Properties APN 1320-33-412-001; with public comment prior to board action.**

Mr. Dallaire went over where the property is located. The appraisal came back at $275,000. I discussed with Ben that the property is in line with what we are offering. It is listed for $330,000. But this was what was brought back if we

wanted to buy it. Since then we had a volunteer in Main Street that might be interested in buying it. I am hoping after tonight this is the way you want to go. There might be an opportunity to do their project. That might be something that is coming up. It's all tentative. In the meantime we have open space. This links all of the open space back to Heritage Park and Gilman Avenue. Right now we don't have access. The easement is granted specifically for the Canderles property. We would be able to complete the path, have direct access to the barns and provide for additional parking for events at the park. The pathway would give us access along the ponds and we wouldn't be relying on the driveway.

Mrs. Slater asked where Mr. Dallaire would suggest the access be on the parcel. Would you run it parallel with Canderle's driveway? I would not want to create an additional driveway. Could that be a concept?

Mr. Dallaire would get it away from the driveway altogether. The church's plans are to come off of Maple and Ezell.

Mrs. Slater asked if the church that bought the property was aware when they purchased the property that Ezell is only half the size of what it should be and part of the condition would be to put in the other half of that street.

Mr. Dallaire explained they are aware. I have talked about doing a dual entrance. There are other things we were thinking about doing with the property. We would be able to do a driveway all the way along and a walking path. That would leave 2.7 acres. Back in 2015 we were looking at doing a pelota court. We have presented this and had a committee that was meeting regularly who developed this concept. It was left at coming up with some type of elevations, but there is only a rough draft of the concept.

Mrs. Slater noted this is great for down the road. But what is your proposed funding.

Mr. Dallaire has some money left over in board designated. The $100,000 will leave the budget down to about $48,000. The hydrology analysis for the channel would not be able to be done at this time. The only thing left is the analysis on the Hellwinkel channel. Anderson will be doing a couple of these projects in the next few years. When they do the parking lot for the church they are building in a flood plain. They will need to do an analysis and we can tack onto that project. Also the Martin Slough channel is supposed to go from this point to Jakes wetlands. They will review the floodway analysis. Currently the trail is built on what ground is there today. I was hoping to tack onto that or the church project.

Mrs. Slater asked what the cost would be?

Mr. Dallaire thought $48,000.

Mrs. Slater asked if that was something you would postpone.

Mr. Dallaire would end up taking money from maintenance. We are also $24,000 ahead of what we budgeted. But we are still behind on the C tax. We can use it for property and we have $80,000 that I didn't even account for from the 614 fund.

Mrs. Slater asked if there is a timeline we have to put in that side of the street.

Mr. Dallaire will have to see what happens with their development. There are a lot of things we can cut out.

Chairwoman Wenner asked if this was a joint venture with the basque community.

Mr. Dallaire answered yes.

Mr. LaCost mentioned with the church buying the other property that means we could lose the parking ability for Heritage Park.

Mr. Dallaire added if there was a funeral on the date of a park event we wouldn't be able to use the church parking lot.

Mrs. Jones asked if we made the $100,000 payment, do we have enough in the budget to do the expected repair on the Toler/Toiyabe site?

Mr. Dallaire is getting a refund back of $22,000 for the Sharkey's parking lot. So that's half. We do have some storm drain budget left.

Mrs. Jones asked if we get our board designated line item too lean then what happens when we have another emergency.

Mr. Dallaire has a spreadsheet that would explain everything in more detail.

Mrs. Jones is looking at fixing the pipe as not voluntary. Are there any other things coming up?

Mr. Dallaire will roll money from road maintenance for a larger project next year. We wanted to fix Service Drive. They are done with the PCI's and we will be better prepared in two years. We have $20,000 coming back for reimbursement on the crosswalks.

Mrs. Slater felt if it's being offered interest free we should take advantage of it.

Mr. Dallaire believed the first year will be tight and it depends on when Rob will be able to do the floodway analysis. Either way he needs to include the Gilman ponds in his study. It's just getting the final topographical information.

Public comment.

Mr. Linderman commented about the easement on the property. It's an easement for the neighbor, so what is the restriction on that?

Mr. Dallaire explained we would have to allow them to continue using that. It is specific to Canderles' parcel.

Chairwoman Wenner asked if Ezell would still be one-way.

Mr. Dallaire answered yes. We would just do diagonal parking.

Mr. Linderman pointed out you are showing a separate driveway. That would be of benefit to the town. It would change the character of the driveway. If that's permitted under the easement it would be a practical solution.

Mr. Dallaire indicated it is just an access for this lot from Ezell. It benefits this parcel.

Mr. Linderman thought legally you would be trespassing if you walked down the driveway.

Mr. Dallaire shared either way I don't see a big use for this triangle.

Mr. Linderman thought if you didn't want to go off Gilman you could put it along the boundary and just use that as the access path.

Mrs. Jones really likes this. It is an interest free loan. I think the $100,000 is a consideration for Spence to carry the note interest free. I like that you thought about flexibility; selling if needed. That quadrant will become the center of town. We are talking about the fronton and this facility. So it appeals to me that we think about it more broadly. I think if we need a real town hall with more offices and meeting spaces. That's a far better place to put it and then we have the other assets we could sell or trade off so we could develop a real town hall in the heart of what is becoming Gardnerville.

Mr. Dallaire advised if the church is talking about an 8,000 sq. foot structure, it just changed the Plan for Prosperity. That changes the feel of Gilman Avenue all together from what is presented in the plan. Gardnerville is going to be growing again in the future. We already have our seasonal office clerk working. Paula is in a small office. Geoff is in a tiny office. This gives us the ability in the future to grow and build a mlti use building and town hall.

Mr. Higuera agreed we need to purchase the property.

Mrs. Slater felt if we get past the first payment I think interest free saves a lot of money.

Mr. Higuera trusts Tom.

Motion Higuera/Slater to approve the purchase of a parcel of land containing 3.35 acres along Gilman Avenue/Ezell Street in the amount of $275,000 over a four year period interest free of four (4) installment payments (1st yr, $100,000, 2nd yr $58,333.34, 3rd and 4th yrs $58,333.33) owned by Spence Properties APN 1320-33-412-001. Motion carried with Vice-Chairman Miller absent.

10. For Possible Action. Approval of Resolution No. 2016R-033 augmenting the Town of Gardnerville budget for fiscal year 2015-2016; with public comment prior to Board action.

Mr. Dallaire explained this is the $23,000 coming from the Petroleum Fund. We will have more before the fiscal year is over. But right now we will just augment this so we can reimburse the funds we already used.

No public comment.

Motion Slater/Jones to approve Resolution 2016R-033 augmenting the Town of Gardnerville budget for fiscal year 2015-2016. Motion carried with Vice-Chairman Miller absent.

11. For Possible Action. Approval of budget transfers for the fiscal year 2015-2016, with public comment prior to Board action.

Mr. Dallaire mentioned last year we had an issue with being over in one fund. We were not over overall, but each fund stands alone. So we are not taking any chances. We are covering all the extra expenses. We haven't purchased a lot this year. The guys have been out once with the new crack sealer. We did the same with the health and sanitation.

No public comment.

Motion Jones/Higuera to approve the budget transfers for fiscal year 2015-2016. Motion carried with Vice-Chairman Miller absent.

12. Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for May 2016.

Mr. Rowe has been working on the Village Motel boundary line adjustment and deeds. Marie asked me to check into was the McInnich bankruptcy. That is in real disarray. There were a lot of investors that never saw a dime. Bottom line we are not going to collect the money.

Mr. Dallaire mentioned the phase improvements haven't been approved. It's going to be a worse situation because the maintenance operation is every five years. It's never been accepted. That cracked sidewalk will be a requirement for the permit before it can be signed off.

Mr. Rowe finalized the garden lease agreement. The Main Street list is due the end of this month so Main Street nonprofit is filed. Tom had some questions on the bucket truck you approved to sell to the school district.

13. Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for May 2016.

Mr. Dallaire reported we received the preliminary easements from Lumos. The person in charge will be out for a few months so we are dealing with a new individual at NDOT. We got final approval from NV Energy on Kingslane. The Hellwinkel channel grass is growing.

Mr. LaCost advised we need to let it grow for the first year.

Mr. Dallaire has lot of things on the Great Race and not having Paula has been hectic. Scott Bergan has stepped up. He will be doing an interview tomorrow. Carol has been working with the county and WAM on our credit cards. We are working through those issues. We need to have the WAM program calculate the additional fees for the credit card use. We haven't gotten a response back from WAM yet. So we don't know what that will cost. We could use the county's, but it still does not allow automatic payments. This process is not as easy as the credit card folks led us to believe. We will keep moving forward. We can start charging for credit card purchases using the county's fees. We did have to let an employee go. He was still in the probationary period. We will have a temp working for a while. We've been going through a few options on the Toiyabe storm drain sink hole. We need to do a set of plans and just

replace the system through the yards. There are four property owners we will have to deal with, three RV pads, a fence and a diseased maple tree.

Mr. LaCost is thinking they may want to lean the fence so they won't go into the storm drain.

Mrs. Jones asked how long before you work on that.

Mr. Dallaire answered after June 19.

Mr. LaCost had the sink hole open just so the contractors could look at it. We do have the shielding now and we will budget that so we can get it squared away.

Mr. Dallaire has not talked to the person with the tree. We have a lot of things up in the air with the Great Race. Scott has been calling the forest service. They are doing some snow removal. So hopefully by Friday it will be cleared. As long as it is open I don't anticipate us having to clear that. We have a plan on parking areas in the field across from Heritage Park and using the church property. We have permission from them. I did get permission from Edith Hellwinkel to use her four acres. Gardnerville Elementary has parking. We will use Gilman for ADA parking. We also have permission from the community center to use Lampe parking. They will provide a bus service if we need it. Scott got permission from St Gall and the Methodist Church to use their parking. 1500 cars total is what all of the parking areas would hold. That doesn't include on street parking. The car show starts at 9:00. The Great Race folks will be here around 10 to start setting up. We will close the Gilman turn lane on 395 and then the detour is on Lampe from lunch through to whenever they tear down. Ted Nagel will be announcing.

Mr. LaCost handed out the notices today to the businesses and the Ranch development. A few days before there will be message boards on Gilman.

Mr. Dallaire hopes everything goes smoothly. We will be setting up the park and the tents on Saturday. The sprinklers will be off for Sunday and back on before everyone leaves. Scott is doing the car show registration. I have a list of tasks. Everyone is signed up for serving. There are quite a few jobs available. We have 40 some volunteers to date. We just wanted to know at the lunch stop does the board want to serve the race car drivers. That starts at 11:30 for the serving. We won't need everybody there. In the beginning we will. The Great Race staff will eat at 11:30 and set up. We are providing them with lunch as well and the racers. We have a high school girl doing the national anthem. Scott has a group coming up for the posting of the colors and then we have a list of people who will be talking. We have a Boy Scout troop coming. They will clean the lunch spots. I am hoping they will present all the trophies to the car show participants.

Mrs. Wenner asked how the people serving can tell who should be served.

Mr. Dallaire advised they have lanyards and plastic ID's that show they are a participant in the Great Race. Sertoma will be serving hot dogs, pulled pork and polish dogs. They are doing the beer wagon and the drinks for the volunteers. We will end up reimbursing them for the cost of the drinks. We will need to get soda and water for the drivers. Thursday night we will do a run through. Most of the car club volunteers will be handing out bags. We have cookies and dash plaques for the car show. We are hoping to get the photographers on board and they will have a website where the participants in the race will be able to buy the pictures from the photographer. I know Paula had me on the list for all the people who are speaking. There are 15 minutes in the beginning. But I thought I would read the "Take a Kid to a Car Show" proclamation or maybe someone from the board would rather do that.

Mr. Higuera will be there.

Mr. Dallaire continued: Gardnerville Water Company purchased barricades. We will put up the barricades on Friday for Carson Valley Days. We did provide them with flyers. We met with Larry Werner at breakfast. Larry is working on the bypass and it looks like it will be Muller Parkway.

Mrs. Slater asked about the rate study.

Mr. Dallaire will be coming back to the board on the rate study for health and sanitation. We are getting charged now from Bently to take greenwaste. I did meet with DDI and they are offering to lower their rate to $75 a ton. But they want 100 percent of the trash. Then what do we do about Pinenut Road. I will meet with Minden and find out what their thoughts are. The $75 doesn't really pencil real well. It's still a lot more cost. But I suspect Carson City will

be raising their rates soon. DDI has a tipper they purchased and it is in Carson City. It's just getting our trash to them.

Mr. LaCost reminded everyone about the 5k run.

Mr. Dallaire explained the path for the 5k run.

No public comment.

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

No public comment.

Meeting adjourned at 6:52 p.m.

Mary Wenner
Chairwoman

Tom Dallaire
Town Manager

DRAFT

Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** **Correspondence**

2. **Recommended Motion: Receive and file**
   Funds Available: ☐ **Yes** ☑ **N/A**

3. **Department:** Administration

   Prepared by: **Tom Dallaire**

4. **Meeting Date: July 5, 2016** **Time Requested:** N/A

5. **Agenda:** ☑ **Consent** ☐ **Administrative**

6. **Background Information**: See attached.

7. **Other Agency Review of Action:** ☐ **Douglas County** ☑ **N/A**

8. **Board Action:**

   ☐ **Approved** ☐ **Approved with Modifications**
   ☐ **Denied** ☐ **Continued**

Where Nevada Was Born

Douglas County Historical Society

1477 Hwy 395 • Suite B • Gardnerville, NV 89410 • Tel: 775-782-2555

www.historicnv.org

RECEIVED
JUN 30 2016

June, 29, 2016

Tom Dallaire
Town Manager
1407 Hwy. 395 N.
Gardnerville, NV 89410

Dear Tom,

On behalf of the Historical Society Board of Trustees and myself, I would like to thank you and the Town of Gardnerville for your continual and excellent care of the lawn and sprinkler system at the Carson Valley Museum and Cultural Center in Gardnerville.

The Town of Gardnerville has been supporting the Historical Society in this way for many years and it is a tremendous savings to the Society in our operating expenses.

I would like to say that Ron has been so pleasant to work with and is always aware of what is happening here with the lawn and sprinklers.

Thank you again for the Town's generosity and support. You are helping to give a future to Douglas County's past!

Sincerely,

Cindy Rogers
Director

GARDNERVILLE FREEDOM 5K Fun Run/Walk

Yankee Doodle Dash

July 4, 2016 ★ Heritage Park

8 am—10 am
Onsite Registration 7 am—7:45 am

Deck yourself out in a patriotic costume and show off your American spirit!

Registration—Fun Run/Walk

$15 in advance, $20 day of event
$10 for Veterans and Active Military
20% discount for groups of 4 or more

Register online at RaceEntry.com

Yankee Doodle Dash

An obstacle course Free for Kids 12 and under
Competitions begin at 8:00

Family Fun Event

Register Online

Carson Valley Lions Club will be hosting a "Pancake Breakfast" Starting at 8 am—$7

The Record-Courier
recordcourier.com

775.782.8027 • www.Gardnerville-NV.gov • www.MainStreetGardnerville.org

4TH OF JULY

The
Carson Valley Pops Orchestra
With
Voices of the Sierra

At Heritage Park in Gardnerville

A Concert of Patriotic Songs

July 4, 2016
11:30 am

This event is a joint effort of the
Carson Valley Pops Orchestra
and the Town of Gardnerville

Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**

2. **Recommended Motion: Accept as submitted**
   Funds Available: ☐ Yes ☑ N/A

3. **Department: Administration**
   Prepared by: Carol Louthan

4. **Meeting Date: July 5, 2016**

5. **Time Requested:** N/A

6. **Agenda: ☑ Consent ☐ Administrative**

7. **Background Information:**

Trash (May figures)

Residential Accounts	*1789*
Commercial Accounts	*223*
Green Waste Accounts	*1322*
Cleanup Dumpsters	*13*
X-cans	*401*
# of new residential accounts	*11 accts transferred to new owners*
# of new commercial accounts	*0*
Minimum User Accounts	*33*
Total tons of trash	*375.29 – May*
Total tons of Greenwaste	*64.10 - May*

Credit Cards (May figures)

Total Amount	$8246.67	
Total Transactions	88	
Visa Debit	$ 2405.34	41
Visa	$ 3958.73	31
Mastercard Debit	$ 58.00	1
Mastercard	$ 1527.10	9
ACH/E Check	$ 297.50	6

8. **Other Agency Review of Action: ☐ Douglas County ☑ N/A**
9. **Board Action:**

☐ Approved **☐ Approved with Modifications**
☐ Denied **☐ Continued**

Superintendent Town Public Works Monthly Report

Public Works & Parks – 06/2016

- Flower baskets on 395 look good this year. We are watering two times a day and using a different fertilizer this year.
- The Great Race was a success in Heritage Park. With an estimated 2,500 people in attendance, there were few issues. One of the event personnel said "It was the best lunch stop in years".
- Carson Valley Days barricades and event cleanup went smoothly. Thank you Gardnerville Water Company for letting us use your barricades.
- Benches and trash receptacles were delivered in preparation for the open space pathway
- Street sweeping was performed June 10th and 27th.
- Curbs and parking stalls were painted in the Heritage Park area for the Great Race.
- Tree branches were trimmed over sidewalks on Douglas, Mill, High School, Mission, and Eddy.
- The new work order system is providing valuable information on field crew tasks. Including weed abatement, time allocation, and cost analysis for projects and events.
- Annual flowers were planted on the Arbor Mailbox parcel. The plants are in bloom and make the corner really stand out. Approximately half of the Arbor Gardens residents visit this area daily.
- 3 Staff members were sent to a Weed Warrior Training for herbicide application and weed ID.
- We are trying to catch back up on weed management as we had to relocate priorities due to recent events. Thanks for being patient.

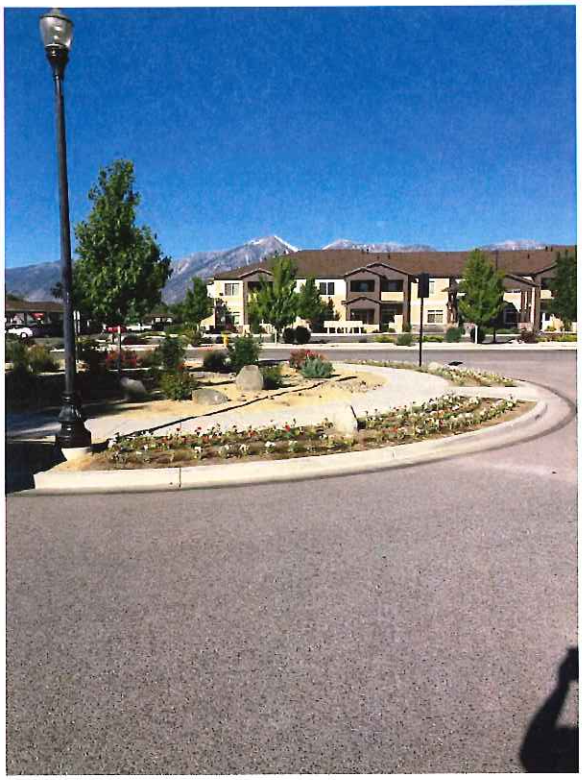
Health and Sanitation – 06/2016

- A semi load of new 90 gallon totes will be delivered at the end of July.
- A semi load of 2 yard bins will be delivered in July. We are only replacing failing bins.
- The street sweeper was repaired after the water pump failed. Our own staff took the initiative to remove half the motor to repair the part. It works great and we saved money by doing it in-house. Thank you Jaired and Craig.
- An employee failed to complete his probationary period and was released from employment. A temporary replacement has been found and we are going through the official hiring process to fill the position.

Engineering – 06/2016

- The Great Race took a tremendous amount of time in planning. The event turned out great.
- The Toler storm drain sink hole was temporarily repaired. We will be gaining additional bids for the project and plan on having the award on the August board meeting.
- Bids were collected and a 2016 Ram 2500 utility truck was purchased for the Public Works department in the 2015-2016 fiscal year. This purchase was on the CIP and under budget.
- Bids were collected for a new Utility Task Vehicle (UTV) similar to our current HP 4x4 John Deer Gator. We are planning on purchasing a new UTV in 2016-2017 fiscal year to help with weed abatement and a backup for watering the flowers on 395. If the current UTV fails without a backup we will be watering 2x a day with the arrow board truck in traffic.

2016 - 06 - Superintendent Report



Annual Flowers @ Arbor Gardens Mailboxes
June 23, 2016

Movie in the Park
Night in the Museum
June 24, 2016

HPG Fence Damage Hit and Run
June 4, 2016

HPG Fence Repaired
June 14, 2016

2016 - 06 - Superintendent Report

Great Race Tents and setup

Car Show

Great Race Cars

F1 Race Truck

Car Show Trophies
Very Original

5 of 80 Volunteers

Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** **Approve May 2016 claims.**

2. **Recommended Motion: Approve as submitted**
   Funds Available: ☑ Yes ☐ N/A

3. **Department: Administration**

   Prepared by: Carol Louthan

4. **Meeting Date: July 5, 2016** **Time Requested:** N/A

5. **Agenda: ☑ Consent ☐ Administrative**

6. **Background Information**: See attached.

7. **Other Agency Review of Action: ☐ Douglas County ☑ N/A**

8. **Board Action:**

   ☐ **Approved** ☐ **Approved with Modifications**
   ☐ **Denied** ☐ **Continued**

Accounts Payable by G/L Distribution Report

G/L Date Range 05/27/16 - 06/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **610 - Gardnerville Town**										
Department **921 - Gardnerville Admin**										
Account **510.150 - Board Compensation**										
4288 - Higuera Lloyd W	6/16 BOARD	GVILLE	Paid by Check # 649960		06/02/2016	06/10/2016	06/10/2016		06/10/2016	250.00
24008 - Jones Cassandra Esq	6/16 BOARD	GVILLE	Paid by Check # 649978		06/02/2016	06/10/2016	06/10/2016		06/10/2016	250.00
28960 - Miller Kenneth	6/16 BOARD	GVILLE	Paid by Check # 650004		06/02/2016	06/10/2016	06/10/2016		06/10/2016	250.00
2969 - Slater Linda	6-16 BOARD	G'VILLE	Paid by Check # 650093		06/02/2016	06/10/2016	06/10/2016		06/10/2016	250.00
			Account **510.150 - Board Compensation** Totals				Invoice Transactions 4			$1,000.00
Account **511.201 - PEBS-Ret.Medical**										
20219 - NV ST Public Employees	6-16 PREMIUMS	731	Paid by Check # 650627		06/01/2016	06/24/2016	06/24/2016		06/24/2016	8.88
			Account **511.201 - PEBS-Ret.Medical** Totals				Invoice Transactions 1			$8.88
Account **520.055 - Telephone Expense**										
29103 - Frontier	782-7134 5/16	77578271340502795	Paid by Check # 649707		05/16/2016	06/03/2016	06/03/2016		06/03/2016	101.49
29103 - Frontier	782-3856 5/16	77578238560808025	Paid by Check # 649707		05/16/2016	06/03/2016	06/03/2016		06/03/2016	51.88
13097 - Verizon Wireless	9766336840	842011146-00001	Paid by Check # 650701		06/01/2016	06/24/2016	06/24/2016		06/24/2016	390.37
29103 - Frontier	782-7134 6/16	77578271340502795	Edit		06/16/2016	06/30/2016	06/30/2016			104.41
29103 - Frontier	782-3856 6/16	77578238560808025	Edit		06/16/2016	06/30/2016	06/30/2016			51.89
			Account **520.055 - Telephone Expense** Totals				Invoice Transactions 5			$700.04
Account **520.060 - Postage/Po Box Rent**										
25294 - F P Mailing Solutions	RI102379508	600003046	Edit		06/16/2016	06/30/2016	06/30/2016			45.00
			Account **520.060 - Postage/Po Box Rent** Totals				Invoice Transactions 1			$45.00
Account **520.064 - Travel**										
2969 - Slater Linda	5-23-16	TRAVEL/MEALS	Paid by Check # 649819		05/26/2016	06/03/2016	06/03/2016		06/03/2016	92.60
12997 - Do Co Procurement Program	5-16 DALLIARE	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	975.00
			Account **520.064 - Travel** Totals				Invoice Transactions 2			$1,067.60
Account **520.072 - Advertising**										
656 - Carson Valley Chamber Of Commerce	8845	GVILLE	Paid by Check # 649385		04/27/2016	05/27/2016	05/27/2016		05/27/2016	32.50
26465 - Diamond Printing Inc	9936	GVILLE	Paid by Check # 649418		05/08/2016	05/27/2016	05/27/2016		05/27/2016	19.10
12997 - Do Co Procurement Program	5-16 DALLIARE	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	475.00
			Account **520.072 - Advertising** Totals				Invoice Transactions 3			$526.60

Accounts Payable by G/L Distribution Report

G/L Date Range 05/27/16 - 06/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **610 - Gardnerville Town**										
Department **921 - Gardnerville Admin**										
Account **520.084 - Replacement & Repair**										
12997 - Do Co Procurement Program	5-16 PLUT	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016	06/24/2016		9.99
2549 - Dallaire Tom-Petty Cash	6-16 G'VILLE2	PETTY CASH	Edit		06/24/2016	06/30/2016	06/30/2016			8.00
26531 - Waving at You.com	217939	G'VILLE	Open		06/13/2016	06/30/2016	06/30/2016			47.00
Account **520.084 - Replacement & Repair** Totals								Invoice Transactions 3		$64.99
Account **520.089 - Power**										
2924 - NV Energy	791804 5-16	791804	Paid by Check # 650020		05/25/2016	06/10/2016	06/10/2016	06/10/2016		181.85
Account **520.089 - Power** Totals								Invoice Transactions 1		$181.85
Account **520.092 - Heating**										
3021 - Southwest Gas-Las Vegas	0015779022 5-16	2410015779022	Paid by Check # 649568		05/16/2016	05/27/2016	05/27/2016	05/27/2016		23.98
3021 - Southwest Gas-Las Vegas	1072224004 5-16	2411072224004	Paid by Check # 649568		05/16/2016	05/27/2016	05/27/2016	05/27/2016		31.76
3021 - Southwest Gas-Las Vegas	1188600002 5-16	2411188600002	Paid by Check # 649568		05/16/2016	05/27/2016	05/27/2016	05/27/2016		25.66
3021 - Southwest Gas-Las Vegas	0015779022 6-16	2410015779022	Open		06/15/2016	06/30/2016	06/30/2016			16.70
3021 - Southwest Gas-Las Vegas	1072224004 6-16	2411072224004	Open		06/15/2016	06/30/2016	06/30/2016			17.93
3021 - Southwest Gas-Las Vegas	1188600002 6-16	2411188600002	Open		06/15/2016	06/30/2016	06/30/2016			14.69
Account **520.092 - Heating** Totals								Invoice Transactions 6		$130.72
Account **520.097 - Maint B&G**										
397 - Bing Materials	157545	GARDN	Paid by Check # 649366		04/30/2016	05/27/2016	05/27/2016	05/27/2016		14.57
Account **520.097 - Maint B&G** Totals								Invoice Transactions 1		$14.57
Account **520.098 - Janitorial Services**										
27347 - A+ Janitorial Service	TOG0416	G'VILLE	Paid by Check # 649857		05/31/2016	06/10/2016	06/10/2016	06/10/2016		100.00
27347 - A+ Janitorial Service	TOG0516	G'VILLE	Paid by Check # 649857		05/31/2016	06/10/2016	06/10/2016	06/10/2016		100.00
Account **520.098 - Janitorial Services** Totals								Invoice Transactions 2		$200.00
Account **520.136 - Rents & Leases Equipment**										
4753 - Ricoh USA Inc	96857191	1481234-3433221	Paid by Check # 649796		05/13/2016	06/03/2016	06/03/2016	06/03/2016		165.41
4753 - Ricoh USA Inc	5042474216	16769392	Paid by Check # 650378		06/01/2016	06/17/2016	06/17/2016	06/17/2016		198.14
4753 - Ricoh USA Inc	97022767	1481234-3433221	Open		06/10/2016	06/30/2016	06/30/2016			165.41
Account **520.136 - Rents & Leases Equipment** Totals								Invoice Transactions 3		$528.96

Accounts Payable by G/L Distribution Report

G/L Date Range 05/27/16 - 06/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **610 - Gardnerville Town**										
Department **921 - Gardnerville Admin**										
Account **520.170 - Memberships**										
2040 - ICMA Membership Renewal	583683 16/17	DALLAIRE	Paid by Check # 650568		05/19/2016	06/24/2016	06/24/2016		06/24/2016	755.00
Account **520.170 - Memberships** Totals					Invoice Transactions 1					$755.00
Account **520.187 - Internet Expense**										
15887 - Charter Communications	0012509 6/16	8354110060012509	Paid by Check # 650211		06/03/2016	06/17/2016	06/17/2016		06/17/2016	64.99
Account **520.187 - Internet Expense** Totals					Invoice Transactions 1					$64.99
Account **521.130 - Legal Services**										
10816 - Rowe Hales & Yturbide LLP	25918	G'VILLE	Paid by Check # 650080		05/26/2016	06/10/2016	06/10/2016		06/10/2016	4,100.00
Account **521.130 - Legal Services** Totals					Invoice Transactions 1					$4,100.00
Account **533.800 - Office Supplies**										
8479 - Tahoe Supply Co	617658	TOWNGV	Paid by Check # 650113		05/26/2016	06/10/2016	06/10/2016		06/10/2016	14.75
12997 - Do Co Procurement Program	5-16 LOUTHAN	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	295.61
12997 - Do Co Procurement Program	5-16 NICHOLSON	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	40.00
Account **533.800 - Office Supplies** Totals					Invoice Transactions 3					$350.36
Account **533.806 - Software**										
16648 - E Squared C Inc	43738	G'VILLE	Paid by Check # 649929		06/01/2016	06/10/2016	06/10/2016		06/10/2016	37.50
7185 - SHI International Corp	B05068090	1031693	Paid by Check # 650660		06/06/2016	06/24/2016	06/24/2016		06/24/2016	885.00
Account **533.806 - Software** Totals					Invoice Transactions 2					$922.50
Account **533.817 - Small Projects**										
27757 - Lochridge Paula	TARGET 5/16	REIMBURSE	Paid by Check # 649478		05/10/2016	05/27/2016	05/27/2016		05/27/2016	22.55
80 - All Occasion Rentals Inc	ANN-1712-1 REVIS	G'VILLE	Paid by Check # 650163		06/08/2016	06/17/2016	06/17/2016		06/17/2016	1,648.90
29578 - Chocolate Shoppe by Sweet Images Inc	4789	G'VILLE	Paid by Check # 650215		05/02/2016	06/17/2016	06/17/2016		06/17/2016	800.00
271 - Carson Valley Signs	1779	G'VILLE	Edit		06/14/2016	06/30/2016	06/30/2016			207.70
9839 - Quick Space Inc	1444122	G'VILLE	Open		06/19/2016	06/30/2016	06/30/2016			778.50
Account **533.817 - Small Projects** Totals					Invoice Transactions 5					$3,457.65
Account **550.001 - Miscellaneous Expenses**										
4337 - NV ST Dept of Public Safety	40037 G'VILLE	880005	Paid by Check # 650354		06/01/2016	06/17/2016	06/17/2016		06/17/2016	38.25
4337 - NV ST Dept of Public Safety	39747*G'VILLE	880005/REPLACEMENT CHECK	Paid by Check # 650624		05/02/2016	06/24/2016	06/24/2016		06/24/2016	38.25
Account **550.001 - Miscellaneous Expenses** Totals					Invoice Transactions 2					$76.50

Accounts Payable by G/L Distribution Report

G/L Date Range 05/27/16 - 06/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **610 - Gardnerville Town**										
Department **921 - Gardnerville Admin**										
Account **562.000 - Capital Projects**										
11440 - Johnson Valuation Group LTD Inc	16-054	GVILLE	Paid by Check # 649977		05/31/2016	06/10/2016	06/10/2016		06/10/2016	3,000.00
Account **562.000 - Capital Projects** Totals								Invoice Transactions 1		$3,000.00
Department **921 - Gardnerville Admin** Totals								Invoice Transactions 48		$17,196.21

Accounts Payable by G/L Distribution Report

G/L Date Range 05/27/16 - 06/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **610 - Gardnerville Town**										
Department **923 - Parks & Recreation**										
Account **520.037 - Weed Spraying**										
12198 - O'Reilly Auto Parts	3530-445876	1075650	Paid by Check # 649526		04/05/2016	05/27/2016	05/27/2016		05/27/2016	16.99
1268 - Ewing Irrigation Products	1472002	30447	Paid by Check # 649932		05/19/2016	06/10/2016	06/10/2016		06/10/2016	656.25
				Account **520.037 - Weed Spraying** Totals			Invoice Transactions 2			$673.24

Accounts Payable by G/L Distribution Report

G/L Date Range 05/27/16 - 06/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **610 - Gardnerville Town**										
Department **923 - Parks & Recreation**										
Account **520.084 - Replacement & Repair**										
6113 - A-L Sierra Welding Products Inc	624631	07134 0	Paid by Check # 649333		05/10/2016	05/27/2016	05/27/2016		05/27/2016	24.37
18821 - Fastenal Industrial/Cons Suppl	NVMIN54908	NVMIN0011	Paid by Check # 649430		04/29/2016	05/27/2016	05/27/2016		05/27/2016	20.83
2121 - Meeks Lumber	942412	06G1570	Paid by Check # 649492		04/04/2016	05/27/2016	05/27/2016		05/27/2016	7.47
2121 - Meeks Lumber	947898	06G1570	Paid by Check # 649492		04/28/2016	05/27/2016	05/27/2016		05/27/2016	15.99
12198 - O'Reilly Auto Parts	3530-444631	1075650	Paid by Check # 649526		03/29/2016	05/27/2016	05/27/2016		05/27/2016	4.99
12198 - O'Reilly Auto Parts	3530-447202	1075650	Paid by Check # 649526		04/12/2016	05/27/2016	05/27/2016		05/27/2016	5.51
11985 - Ace Hardware	107861/1	1236	Paid by Check # 649860		05/17/2016	06/10/2016	06/10/2016		06/10/2016	47.88
11985 - Ace Hardware	107887/1	1236	Paid by Check # 649860		05/18/2016	06/10/2016	06/10/2016		06/10/2016	44.99
11985 - Ace Hardware	108076/1	1236	Paid by Check # 649860		05/25/2016	06/10/2016	06/10/2016		06/10/2016	30.95
13485 - Ahern Rentals Inc	16042359-1	205304	Paid by Check # 649862		05/03/2016	06/10/2016	06/10/2016		06/10/2016	4.87
13485 - Ahern Rentals Inc	16065299-1	205304	Paid by Check # 649862		05/09/2016	06/10/2016	06/10/2016		06/10/2016	26.99
13485 - Ahern Rentals Inc	16070938-1	205304	Paid by Check # 649862		05/10/2016	06/10/2016	06/10/2016		06/10/2016	14.99
13485 - Ahern Rentals Inc	16100266-1	205304	Paid by Check # 649862		05/17/2016	06/10/2016	06/10/2016		06/10/2016	1.84
13485 - Ahern Rentals Inc	16131000-1	205304	Paid by Check # 649862		05/24/2016	06/10/2016	06/10/2016		06/10/2016	11.99
13485 - Ahern Rentals Inc	16131854-1	205304	Paid by Check # 649862		05/24/2016	06/10/2016	06/10/2016		06/10/2016	54.98
1268 - Ewing Irrigation Products	1524193	30447	Paid by Check # 649932		05/27/2016	06/10/2016	06/10/2016		06/10/2016	91.80
2510 - Parts House	675569	4170	Paid by Check # 650049		05/06/2016	06/10/2016	06/10/2016		06/10/2016	67.55
2121 - Meeks Lumber	953428	06G1570	Paid by Check # 650323		05/25/2016	06/17/2016	06/17/2016		06/17/2016	4.92
12198 - O'Reilly Auto Parts	3530-453577	1075650	Paid by Check # 650358		05/18/2016	06/17/2016	06/17/2016		06/17/2016	8.49
12997 - Do Co Procurement Program	5-16 LACOST	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	380.00
26531 - Waving at You.com	217939	G'VILLE	Open		06/13/2016	06/30/2016	06/30/2016			120.00
			Account **520.084 - Replacement & Repair** Totals					Invoice Transactions 21		$991.40

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **610 - Gardnerville Town**										
Department **923 - Parks & Recreation**										
Account **520.089 - Power**										
2924 - NV Energy	791804 5-16	791804	Paid by Check # 650020		05/25/2016	06/10/2016	06/10/2016		06/10/2016	479.19
				Account **520.089 - Power** Totals			Invoice Transactions 1			$479.19
Account **520.090 - Water**										
2153 - Minden Town of	1862.01 5/16	1862.01	Paid by Check # 650005		05/25/2016	06/10/2016	06/10/2016		06/10/2016	34.55
				Account **520.090 - Water** Totals			Invoice Transactions 1			$34.55
Account **532.003 - Gas & Oil**										
3814 - Flyers Energy LLC	CFS1224306	8308	Paid by Check # 649701		05/15/2016	06/03/2016	06/03/2016		06/03/2016	39.85
13485 - Ahern Rentals Inc	16100266-1	205304	Paid by Check # 649862		05/17/2016	06/10/2016	06/10/2016		06/10/2016	72.14
2510 - Parts House	675569	4170	Paid by Check # 650049		05/06/2016	06/10/2016	06/10/2016		06/10/2016	10.47
3814 - Flyers Energy LLC	CFS1234879	8308	Paid by Check # 650255		05/31/2016	06/17/2016	06/17/2016		06/17/2016	92.17
3814 - Flyers Energy LLC	CFS1243669	8308	Edit		06/15/2016	06/30/2016	06/30/2016			78.70
				Account **532.003 - Gas & Oil** Totals			Invoice Transactions 5			$293.33
Account **533.802 - Small Equipment**										
31809 - Dog Waste Depot	106096	GVILLE	Paid by Check # 649423		05/05/2016	05/27/2016	05/27/2016		05/27/2016	1,219.00
14747 - Home Depot (Gville)	9026358	6035322502697513	Paid by Check # 649454		04/29/2016	05/27/2016	05/27/2016		05/27/2016	1,088.43
				Account **533.802 - Small Equipment** Totals			Invoice Transactions 2			$2,307.43
Account **533.817 - Small Projects**										
11985 - Ace Hardware	107751/1	1236	Paid by Check # 649860		05/12/2016	06/10/2016	06/10/2016		06/10/2016	66.43
12997 - Do Co Procurement Program	5-16 LOUTHAN	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	557.42
271 - Carson Valley Signs	1780	G'VILLE	Edit		06/14/2016	06/30/2016	06/30/2016			65.00
				Account **533.817 - Small Projects** Totals			Invoice Transactions 3			$688.85
				Department **923 - Parks & Recreation** Totals			Invoice Transactions 35			$5,467.99

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **610 - Gardnerville Town**										
Department **926 - Other Public Works**										
Account **520.084 - Replacement & Repair**										
6113 - A-L Sierra Welding Products Inc	624631	07134 0	Paid by Check # 649333		05/10/2016	05/27/2016	05/27/2016		05/27/2016	36.55
11985 - Ace Hardware	107616/1	1236	Paid by Check # 649860		05/06/2016	06/10/2016	06/10/2016		06/10/2016	41.96
11985 - Ace Hardware	107861/1	1236	Paid by Check # 649860		05/17/2016	06/10/2016	06/10/2016		06/10/2016	47.88
11985 - Ace Hardware	107887/1	1236	Paid by Check # 649860		05/18/2016	06/10/2016	06/10/2016		06/10/2016	44.99
13485 - Ahern Rentals Inc	16087873-1	205304	Paid by Check # 649862		05/13/2016	06/10/2016	06/10/2016		06/10/2016	11.99
2121 - Meeks Lumber	951104	06G1570	Paid by Check # 650323		05/13/2016	06/17/2016	06/17/2016		06/17/2016	5.67
12198 - O'Reilly Auto Parts	3530-453577	1075650	Paid by Check # 650358		05/18/2016	06/17/2016	06/17/2016		06/17/2016	8.50
12997 - Do Co Procurement Program	5-16 LOUTHAN	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	144.77
			Account **520.084 - Replacement & Repair** Totals				Invoice Transactions 8			$342.31
Account **520.095 - Street Lights**										
2924 - NV Energy	791804 5-16	791804	Paid by Check # 650020		05/25/2016	06/10/2016	06/10/2016		06/10/2016	6,182.62
			Account **520.095 - Street Lights** Totals				Invoice Transactions 1			$6,182.62
Account **520.103 - Maint Road**										
18821 - Fastenal Industrial/Cons Suppl	NVMIN54908	NVMIN0011	Paid by Check # 649430		04/29/2016	05/27/2016	05/27/2016		05/27/2016	8.73
30649 - Precision Concrete Cutting Inc	N15426	G'VILLE	Paid by Check # 649784		05/18/2016	06/03/2016	06/03/2016		06/03/2016	13,710.85
12997 - Do Co Procurement Program	5-16 LOUTHAN	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	87.73
			Account **520.103 - Maint Road** Totals				Invoice Transactions 3			$13,807.31
Account **520.155 - Licensing**										
12997 - Do Co Procurement Program	5-16 LOUTHAN	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	36.25
			Account **520.155 - Licensing** Totals				Invoice Transactions 1			$36.25
Account **520.200 - Training & Education**										
8692 - Silver State Barricade Inc	85576	G'VILLE	Paid by Check # 650090		05/09/2016	06/10/2016	06/10/2016		06/10/2016	400.00
			Account **520.200 - Training & Education** Totals				Invoice Transactions 1			$400.00

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Fund **610 - Gardnerville Town**										
Department **926 - Other Public Works**										
Account **532.003 - Gas & Oil**										
12198 - O'Reilly Auto Parts	3530-448413	1075650	Paid by Check # 649526		04/19/2016	05/27/2016	05/27/2016		05/27/2016	(5.00)
3814 - Flyers Energy LLC	CFS1224306	8308	Paid by Check # 649701		05/15/2016	06/03/2016	06/03/2016		06/03/2016	388.80
3814 - Flyers Energy LLC	CFS1234879	8308	Paid by Check # 650255		05/31/2016	06/17/2016	06/17/2016		06/17/2016	206.13
3814 - Flyers Energy LLC	CFS1243669	8308	Edit		06/15/2016	06/30/2016	06/30/2016			355.65
			Account **532.003 - Gas & Oil** Totals					Invoice Transactions 4		$945.58
Account **532.019 - Storm Drain Maintenance**										
15836 - Summit Plumbing LLC	56478	G'VILLE	Paid by Check # 649570		04/25/2016	05/27/2016	05/27/2016		05/27/2016	1,100.00
28809 - Carson Underground Inc	204264	G'VILLE	Paid by Check # 650202		05/26/2016	06/17/2016	06/17/2016		06/17/2016	1,513.15
			Account **532.019 - Storm Drain Maintenance** Totals					Invoice Transactions 2		$2,613.15
Account **532.028 - Uniforms**										
5785 - Alsco Inc	LREN1142909	000330	Paid by Check # 649865		05/03/2016	06/10/2016	06/10/2016		06/10/2016	4.39
5785 - Alsco Inc	LREN1144988	000330	Paid by Check # 649865		05/10/2016	06/10/2016	06/10/2016		06/10/2016	4.39
5785 - Alsco Inc	LREN1147023	000330	Paid by Check # 649865		05/17/2016	06/10/2016	06/10/2016		06/10/2016	4.39
5785 - Alsco Inc	LREN1149123	000330	Paid by Check # 649865		05/24/2016	06/10/2016	06/10/2016		06/10/2016	4.39
5785 - Alsco Inc	LREN1151134	000330	Paid by Check # 649865		05/31/2016	06/10/2016	06/10/2016		06/10/2016	4.39
			Account **532.028 - Uniforms** Totals					Invoice Transactions 5		$21.95
Account **532.116 - Crack Seal Maintenance**										
5352 - Construction Sealants & Supply	R104457 LOST	GARDNT	Paid by Check # 650526		05/04/2016	06/24/2016	06/24/2016		06/24/2016	146.07
			Account **532.116 - Crack Seal Maintenance** Totals					Invoice Transactions 1		$146.07

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Fund **610 - Gardnerville Town**										
Department **926 - Other Public Works**										
Account **562.000 - Capital Projects**										
8603 - Applied Engineering Consultant	2922	GVILLE	Paid by Check # 649351		04/26/2016	05/27/2016	05/27/2016		05/27/2016	965.00
31525 - Bramco Construction Corp	7202	GVILLE	Paid by Check # 649372		05/12/2016	05/27/2016	05/27/2016		05/27/2016	832.17
20313 - Ticor Title Co	1320334020585 -16	PRELIMINARY TITLE REPORT/G'VILLE	Paid by Check # 649579		05/09/2016	05/27/2016	05/27/2016		05/27/2016	400.00
3363 - Village Motel Inc	5-16 G'VILLE	4094 SQ FT PORTION OF APN 132033402057	Paid by Check # 649595		05/19/2016	05/27/2016	05/27/2016		05/27/2016	21,000.00
5189 - R O Anderson Engineering Inc	37710	G'VILLE	Paid by Check # 649789		04/25/2016	06/03/2016	06/03/2016		06/03/2016	937.50
6347 - Dube Group Architecture Inc	344	G'VILLE	Paid by Check # 650236		05/18/2016	06/17/2016	06/17/2016		06/17/2016	10,743.75
31525 - Bramco Construction Corp	7208	G'VILLE	Paid by Check # 650494		06/10/2016	06/24/2016	06/24/2016		06/24/2016	832.17
2012 - Lumos and Associates Inc	92041	G'VILLE	Paid by Check # 650593		06/06/2016	06/24/2016	06/24/2016		06/24/2016	2,812.00
14825 - McGinley and Associates Inc	14338	G'VILLE	Paid by Check # 650600		05/31/2016	06/24/2016	06/24/2016		06/24/2016	1,760.00
14825 - McGinley and Associates Inc	14339	G'VILLE	Edit		01/31/2016	06/30/2016	06/30/2016			3,760.00
14825 - McGinley and Associates Inc	14551	G'VILLE	Edit		03/31/2016	06/30/2016	06/30/2016			608.50
				Account **562.000 - Capital Projects** Totals				Invoice Transactions 11		$44,651.09
				Department **926 - Other Public Works** Totals				Invoice Transactions 37		$69,146.33
				Fund **610 - Gardnerville Town** Totals				Invoice Transactions 120		$91,810.53

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Fund **611 - Gardnerville Health & San**										
Department **925 - Health & Sanitation**										
Account **510.150 - Board Compensation**										
4288 - Higuera Lloyd W	6/16 BOARD	GVILLE	Paid by Check # 649960		06/02/2016	06/10/2016	06/10/2016		06/10/2016	250.00
24008 - Jones Cassandra Esq	6/16 BOARD	GVILLE	Paid by Check # 649978		06/02/2016	06/10/2016	06/10/2016		06/10/2016	250.00
28960 - Miller Kenneth	6/16 BOARD	GVILLE	Paid by Check # 650004		06/02/2016	06/10/2016	06/10/2016		06/10/2016	250.00
2969 - Slater Linda	6-16 BOARD	G'VILLE	Paid by Check # 650093		06/02/2016	06/10/2016	06/10/2016		06/10/2016	250.00
			Account **510.150 - Board Compensation** Totals					Invoice Transactions 4		$1,000.00
Account **516.120 - Contract Salaries**										
21697 - Blue Ribbon Personnel Services	37720	653202	Edit		06/17/2016	06/30/2016	06/30/2016			407.00
			Account **516.120 - Contract Salaries** Totals					Invoice Transactions 1		$407.00
Account **520.055 - Telephone Expense**										
29103 - Frontier	782-7134 5/16	77578271340502795	Paid by Check # 649707		05/16/2016	06/03/2016	06/03/2016		06/03/2016	101.48
29103 - Frontier	782-3856 5/16	77578238560808025	Paid by Check # 649707		05/16/2016	06/03/2016	06/03/2016		06/03/2016	51.89
13097 - Verizon Wireless	9766336840	842011146-00001	Paid by Check # 650701		06/01/2016	06/24/2016	06/24/2016		06/24/2016	390.38
29103 - Frontier	782-7134 6/16	77578271340502795	Edit		06/16/2016	06/30/2016	06/30/2016			104.42
29103 - Frontier	782-3856 6/16	77578238560808025	Edit		06/16/2016	06/30/2016	06/30/2016			51.88
			Account **520.055 - Telephone Expense** Totals					Invoice Transactions 5		$700.05
Account **520.060 - Postage/Po Box Rent**										
25294 - F P Mailing Solutions	RI102379508	600003046	Edit		06/16/2016	06/30/2016	06/30/2016			45.00
			Account **520.060 - Postage/Po Box Rent** Totals					Invoice Transactions 1		$45.00
Account **520.072 - Advertising**										
26465 - Diamond Printing Inc	9936	GVILLE	Paid by Check # 649418		05/08/2016	05/27/2016	05/27/2016		05/27/2016	19.10
			Account **520.072 - Advertising** Totals					Invoice Transactions 1		$19.10
Account **520.084 - Replacement & Repair**										
6113 - A-L Sierra Welding Products Inc	624631	07134 0	Paid by Check # 649333		05/10/2016	05/27/2016	05/27/2016		05/27/2016	36.55
7198 - Consolidated Fabricators	178826	TOWN01	Paid by Check # 649402		05/09/2016	05/27/2016	05/27/2016		05/27/2016	1,269.00
18821 - Fastenal Industrial/Cons Suppl	NVMIN54553	NVMIN001	Paid by Check # 649430		03/31/2016	05/27/2016	05/27/2016		05/27/2016	7.83
12198 - O'Reilly Auto Parts	3530-444588	1075650	Paid by Check # 649526		03/29/2016	05/27/2016	05/27/2016		05/27/2016	7.99
12198 - O'Reilly Auto Parts	3530-44463	1075650	Paid by Check # 649526		03/29/2016	05/27/2016	05/27/2016		05/27/2016	492.98
12198 - O'Reilly Auto Parts	3530-445147	1075650	Paid by Check # 649526		04/01/2016	05/27/2016	05/27/2016		05/27/2016	141.94

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Fund **611 - Gardnerville Health & San**										
Department **925 - Health & Sanitation**										
Account **520.084 - Replacement & Repair**										
12198 - O'Reilly Auto Parts	3530-445169	1075650	Paid by Check # 649526		04/01/2016	05/27/2016	05/27/2016		05/27/2016	125.55
12198 - O'Reilly Auto Parts	3530-445591	1075650	Paid by Check # 649526		04/04/2016	05/27/2016	05/27/2016		05/27/2016	28.98
12198 - O'Reilly Auto Parts	3530-445647	1075650	Paid by Check # 649526		04/04/2016	05/27/2016	05/27/2016		05/27/2016	3.59
12198 - O'Reilly Auto Parts	3530-445823	1075650	Paid by Check # 649526		04/05/2016	05/27/2016	05/27/2016		05/27/2016	47.96
12198 - O'Reilly Auto Parts	3530-446453	1075650	Paid by Check # 649526		04/08/2016	05/27/2016	05/27/2016		05/27/2016	23.98
12198 - O'Reilly Auto Parts	3530-447719	1075650	Paid by Check # 649526		04/15/2016	05/27/2016	05/27/2016		05/27/2016	4.89
12198 - O'Reilly Auto Parts	3530-448210	1075650	Paid by Check # 649526		04/18/2016	05/27/2016	05/27/2016		05/27/2016	6.99
12198 - O'Reilly Auto Parts	3530-449005	1075650	Paid by Check # 649526		04/22/2016	05/27/2016	05/27/2016		05/27/2016	3.64
12198 - O'Reilly Auto Parts	3530-449464	1075650	Paid by Check # 649526		04/25/2016	05/27/2016	05/27/2016		05/27/2016	14.92
12198 - O'Reilly Auto Parts	3530-449568	1075650	Paid by Check # 649526		04/26/2016	05/27/2016	05/27/2016		05/27/2016	24.39
12198 - O'Reilly Auto Parts	3530-449613	1075650	Paid by Check # 649526		04/26/2016	05/27/2016	05/27/2016		05/27/2016	73.43
11985 - Ace Hardware	107611/1	1236	Paid by Check # 649860		05/06/2016	06/10/2016	06/10/2016		06/10/2016	45.99
13485 - Ahern Rentals Inc	16077800-1	205304	Paid by Check # 649862		05/11/2016	06/10/2016	06/10/2016		06/10/2016	3.69
2510 - Parts House	673565	4170	Paid by Check # 650049		04/26/2016	06/10/2016	06/10/2016		06/10/2016	307.77
2510 - Parts House	674682	4170	Paid by Check # 650049		05/02/2016	06/10/2016	06/10/2016		06/10/2016	43.18
26482 - Peterbilt Truck Parts & Eq LLC	7056105	365290	Paid by Check # 650057		05/25/2016	06/10/2016	06/10/2016		06/10/2016	343.59
5591 - Silver State International Trucks Inc	N32251	71641	Paid by Check # 650091		05/05/2016	06/10/2016	06/10/2016		06/10/2016	1,829.50
7100 - Amrep Inc	282023	GAR050	Paid by Check # 650170		05/20/2016	06/17/2016	06/17/2016		06/17/2016	431.06
7100 - Amrep Inc	282300	GAR050	Paid by Check # 650170		05/26/2016	06/17/2016	06/17/2016		06/17/2016	1,922.88
2121 - Meeks Lumber	949462	06G1570	Paid by Check # 650323		05/06/2016	06/17/2016	06/17/2016		06/17/2016	28.49
12198 - O'Reilly Auto Parts	3530-450681	1075650	Paid by Check # 650358		05/02/2016	06/17/2016	06/17/2016		06/17/2016	68.52
12198 - O'Reilly Auto Parts	3530-450932	1075650	Paid by Check # 650358		05/03/2016	06/17/2016	06/17/2016		06/17/2016	9.99

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Fund **611 - Gardnerville Health & San**										
Department **925 - Health & Sanitation**										
Account **520.084 - Replacement & Repair**										
12198 - O'Reilly Auto Parts	3530-451060	1075650	Paid by Check # 650358		05/04/2016	06/17/2016	06/17/2016		06/17/2016	(93.00)
12198 - O'Reilly Auto Parts	3530-452095	1075650	Paid by Check # 650358		05/10/2016	06/17/2016	06/17/2016		06/17/2016	448.88
12198 - O'Reilly Auto Parts	3530-452125	1075650	Paid by Check # 650358		05/10/2016	06/17/2016	06/17/2016		06/17/2016	29.79
12198 - O'Reilly Auto Parts	3530-452335	1075650	Paid by Check # 650358		05/11/2016	06/17/2016	06/17/2016		06/17/2016	11.99
12198 - O'Reilly Auto Parts	3530-452440	1075650	Paid by Check # 650358		05/12/2016	06/17/2016	06/17/2016		06/17/2016	5.24
12198 - O'Reilly Auto Parts	3530-452509	1075650	Paid by Check # 650358		05/12/2016	06/17/2016	06/17/2016		06/17/2016	(6.53)
12198 - O'Reilly Auto Parts	3530-452716	1075650	Paid by Check # 650358		05/13/2016	06/17/2016	06/17/2016		06/17/2016	39.99
12198 - O'Reilly Auto Parts	3530-454062	1075650	Paid by Check # 650358		05/20/2016	06/17/2016	06/17/2016		06/17/2016	504.56
12198 - O'Reilly Auto Parts	3530-454590	1075650	Paid by Check # 650358		05/23/2016	06/17/2016	06/17/2016		06/17/2016	5.99
12198 - O'Reilly Auto Parts	3530-455026	1075650	Paid by Check # 650358		05/25/2016	06/17/2016	06/17/2016		06/17/2016	105.15
12198 - O'Reilly Auto Parts	3530-455049	1075650	Paid by Check # 650358		05/25/2016	06/17/2016	06/17/2016		06/17/2016	2.38
15174 - Purcell Tire Co Inc	26477867	264475	Paid by Check # 650370		05/06/2016	06/17/2016	06/17/2016		06/17/2016	160.36
15174 - Purcell Tire Co Inc	26478123	264475	Paid by Check # 650370		05/18/2016	06/17/2016	06/17/2016		06/17/2016	328.05
15174 - Purcell Tire Co Inc	26478406	264475	Paid by Check # 650370		05/25/2016	06/17/2016	06/17/2016		06/17/2016	728.00
15174 - Purcell Tire Co Inc	26478629	264475	Paid by Check # 650370		06/03/2016	06/17/2016	06/17/2016		06/17/2016	(160.36)
15174 - Purcell Tire Co Inc	26478630	264475	Paid by Check # 650370		06/03/2016	06/17/2016	06/17/2016		06/17/2016	136.36
12997 - Do Co Procurement Program	5-16 LOUTHAN	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	104.90
12997 - Do Co Procurement Program	5-16 PLUT	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	10.00
26531 - Waving at You.com	217939	G'VILLE	Open		06/13/2016	06/30/2016	06/30/2016			47.00
Account **520.084 - Replacement & Repair** Totals							Invoice Transactions 47			$9,758.02
Account **520.089 - Power**										
2924 - NV Energy	791804 5-16	791804	Paid by Check # 650020		05/25/2016	06/10/2016	06/10/2016		06/10/2016	205.33
Account **520.089 - Power** Totals							Invoice Transactions 1			$205.33

Accounts Payable by G/L Distribution Report

G/L Date Range 05/27/16 - 06/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **611 - Gardnerville Health & San**										
Department **925 - Health & Sanitation**										
Account **520.092 - Heating**										
3021 - Southwest Gas-Las Vegas	0015779022 5-16	2410015779022	Paid by Check # 649568		05/16/2016	05/27/2016	05/27/2016		05/27/2016	23.97
3021 - Southwest Gas-Las Vegas	1072224004 5-16	2411072224004	Paid by Check # 649568		05/16/2016	05/27/2016	05/27/2016		05/27/2016	31.76
3021 - Southwest Gas-Las Vegas	1188600002 5-16	2411188600002	Paid by Check # 649568		05/16/2016	05/27/2016	05/27/2016		05/27/2016	76.97
3021 - Southwest Gas-Las Vegas	0015779022 6-16	2410015779022	Open		06/15/2016	06/30/2016	06/30/2016			16.70
3021 - Southwest Gas-Las Vegas	1072224004 6-16	2411072224004	Open		06/15/2016	06/30/2016	06/30/2016			17.94
3021 - Southwest Gas-Las Vegas	1188600002 6-16	2411188600002	Open		06/15/2016	06/30/2016	06/30/2016			44.08
				Account **520.092 - Heating** Totals			Invoice Transactions 6			$211.42
Account **520.097 - Maint B&G**										
397 - Bing Materials	157545	GARDN	Paid by Check # 649366		04/30/2016	05/27/2016	05/27/2016		05/27/2016	14.57
				Account **520.097 - Maint B&G** Totals			Invoice Transactions 1			$14.57
Account **520.098 - Janitorial Services**										
27347 - A+ Janitorial Service	TOG0416	G'VILLE	Paid by Check # 649857		05/31/2016	06/10/2016	06/10/2016		06/10/2016	100.00
27347 - A+ Janitorial Service	TOG0516	G'VILLE	Paid by Check # 649857		05/31/2016	06/10/2016	06/10/2016		06/10/2016	100.00
				Account **520.098 - Janitorial Services** Totals			Invoice Transactions 2			$200.00
Account **520.136 - Rents & Leases Equipment**										
4753 - Ricoh USA Inc	96857191	1481234-3433221	Paid by Check # 649796		05/13/2016	06/03/2016	06/03/2016		06/03/2016	165.41
4753 - Ricoh USA Inc	5042474216	16769392	Paid by Check # 650378		06/01/2016	06/17/2016	06/17/2016		06/17/2016	198.15
4753 - Ricoh USA Inc	97022767	1481234-3433221	Open		06/10/2016	06/30/2016	06/30/2016			165.41
				Account **520.136 - Rents & Leases Equipment** Totals			Invoice Transactions 3			$528.97
Account **520.187 - Internet Expense**										
15887 - Charter Communications	0012509 6/16	8354110060012509	Paid by Check # 650211		06/03/2016	06/17/2016	06/17/2016		06/17/2016	64.99
				Account **520.187 - Internet Expense** Totals			Invoice Transactions 1			$64.99

Accounts Payable by G/L Distribution Report

G/L Date Range 05/27/16 - 06/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **611 - Gardnerville Health & San**										
Department **925 - Health & Sanitation**										
Account **520.197 - Landfill Expense**										
15853 - Carson City Landfill	228079 4-16	228079	Paid by Check # 649383		05/03/2016	05/27/2016	05/27/2016		05/27/2016	16,887.86
9016 - Douglas Disposal Inc	40990612 4/16	40990612	Paid by Check # 649425		05/01/2016	05/27/2016	05/27/2016		05/27/2016	5,522.43
15853 - Carson City Landfill	228079 5-16	228079	Paid by Check # 650200		06/01/2016	06/17/2016	06/17/2016		06/17/2016	18,152.78
9016 - Douglas Disposal Inc	40990612 5/16	40990612	Paid by Check # 650542		06/01/2016	06/24/2016	06/24/2016		06/24/2016	5,918.45
			Account **520.197 - Landfill Expense** Totals					Invoice Transactions 4		$46,481.52
Account **520.200 - Training & Education**										
12997 - Do Co Procurement Program	5-16 LOUTHAN	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	95.00
			Account **520.200 - Training & Education** Totals					Invoice Transactions 1		$95.00
Account **521.130 - Legal Services**										
10816 - Rowe Hales & Yturbide LLP	25919	G'VILLE	Paid by Check # 650080		05/26/2016	06/10/2016	06/10/2016		06/10/2016	220.00
			Account **521.130 - Legal Services** Totals					Invoice Transactions 1		$220.00
Account **521.135 - Legal-Collection Cost**										
2549 - Dallaire Tom-Petty Cash	5-16 G'VILLE2	PETTY CASH	Paid by Check # 649409		05/17/2016	05/27/2016	05/27/2016		05/27/2016	14.00
2549 - Dallaire Tom-Petty Cash	6-16 G'VILLE2	PETTY CASH	Edit		06/24/2016	06/30/2016	06/30/2016			28.00
			Account **521.135 - Legal-Collection Cost** Totals					Invoice Transactions 2		$42.00
Account **532.003 - Gas & Oil**										
12198 - O'Reilly Auto Parts	3530-449613	1075650	Paid by Check # 649526		04/26/2016	05/27/2016	05/27/2016		05/27/2016	137.97
12198 - O'Reilly Auto Parts	3530-449645	1075650	Paid by Check # 649526		04/26/2016	05/27/2016	05/27/2016		05/27/2016	19.65
12198 - O'Reilly Auto Parts	3530-449832	1075650	Paid by Check # 649526		04/27/2016	05/27/2016	05/27/2016		05/27/2016	189.00
3814 - Flyers Energy LLC	CFS1224306	8308	Paid by Check # 649701		05/15/2016	06/03/2016	06/03/2016		06/03/2016	826.54
3814 - Flyers Energy LLC	CFS1234879	8308	Paid by Check # 650255		05/31/2016	06/17/2016	06/17/2016		06/17/2016	1,085.87
3814 - Flyers Energy LLC	CFS1243669	8308	Edit		06/15/2016	06/30/2016	06/30/2016			1,059.70
			Account **532.003 - Gas & Oil** Totals					Invoice Transactions 6		$3,318.73

Accounts Payable by G/L Distribution Report

G/L Date Range 05/27/16 - 06/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **611 - Gardnerville Health & San**										
Department **925 - Health & Sanitation**										
Account **532.028 - Uniforms**										
5785 - Alsco Inc	LREN1142909	000330	Paid by Check # 649865		05/03/2016	06/10/2016	06/10/2016		06/10/2016	4.39
5785 - Alsco Inc	LREN1144988	000330	Paid by Check # 649865		05/10/2016	06/10/2016	06/10/2016		06/10/2016	4.39
5785 - Alsco Inc	LREN1147023	000330	Paid by Check # 649865		05/17/2016	06/10/2016	06/10/2016		06/10/2016	4.39
5785 - Alsco Inc	LREN1149123	000330	Paid by Check # 649865		05/24/2016	06/10/2016	06/10/2016		06/10/2016	4.39
5785 - Alsco Inc	LREN1151134	000330	Paid by Check # 649865		05/31/2016	06/10/2016	06/10/2016		06/10/2016	4.39
				Account **532.028 - Uniforms** Totals				Invoice Transactions 5		$21.95
Account **533.800 - Office Supplies**										
8479 - Tahoe Supply Co	617658	TOWNGV	Paid by Check # 650113		05/26/2016	06/10/2016	06/10/2016		06/10/2016	14.75
12997 - Do Co Procurement Program	5-16 LOUTHAN	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	216.72
12997 - Do Co Procurement Program	5-16 NICHOLSON	G'VILLE	Paid by Check # 650536		05/27/2016	06/24/2016	06/24/2016		06/24/2016	40.00
				Account **533.800 - Office Supplies** Totals				Invoice Transactions 3		$271.47
Account **533.806 - Software**										
16648 - E Squared C Inc	43738	G'VILLE	Paid by Check # 649929		06/01/2016	06/10/2016	06/10/2016		06/10/2016	37.50
				Account **533.806 - Software** Totals				Invoice Transactions 1		$37.50
				Department **925 - Health & Sanitation** Totals				Invoice Transactions 96		$63,642.62
				Fund **611 - Gardnerville Health & San** Totals				Invoice Transactions 96		$63,642.62
				Grand Totals				Invoice Transactions 216		$155,453.15

* = Prior Fiscal Year Activity

Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** **Approve a special event application for an awareness walk and bike ride by Suicide Prevention, scheduled for September 10, 2016 at Heritage Park from 7:00 a.m. to 4:00 p.m.**

2. **Recommended Motion:**

   Funds Available: ☐ **Yes** ☐ **N/A (requires staff time)**

3. **Department: Administration**

4. **Prepared by:** **Tom Dallaire**

5. **Meeting Date:** **Juy 5, 2016** **Time Requested:** **N/A**

6. **Agenda:** ☑ **Consent** ☐ **Administrative**

Background Information: See attached.

7. **Other Agency Review of Action:** ☐ **Douglas County** ☑ **N/A**

8. **Board Action:**

☐ **Approved** ☐ **Approved with Modifications**
☐ **Denied** ☐ **Continued**

Town of Gardnerville Nevada

Reservation Form and Release of Liability and Indemnification Agreement

For Town Park Use, Street Closures, and/or Special Events

1407 Highway 395

Gardnerville, Nevada 89410

(775) 782-7134 (775) 782-7135 Fax

Date of Application: May 16, 2016

(Application must be submitted 10 business days prior to the requested Town park use, street closure, and/or special event)

Location of Event/Activities: Heritage Park

(Submit letter of property owner's permission if event is to be held on private property)

Street(s) proposing to be closed: ? N/A

(US 395, SR756 require NDOT permission; Waterloo/Toler/Elges require County permission)

Requesting use of Heritage Park? Yes X No_____

If No, describe which Town park you are requesting to reserve: _____

_____

If exclusive park use not being requested, describe which area of the Town park is being requested to be used:

_____

Name of Applicant Organization or Business: Suicide Prevention Corporation: Yes_____ No X Non-profit

(If a corporation is applying for use, a certified copy of the Articles of Incorporation must be attached).

Contact Person: Debbie Posnien Supervisor of Activity: Debbie Posnien

Home Telephone # 265-2624 Business Telephone # 783-1510 Fax #:_____

(If applicant is an entity, must include home or business telephone numbers of principals; if applicant is a corporation, must include home or business telephone numbers of president, vice president, and secretary of corporation)

Home or Business Address: 1702 County Rd. A3 - Minden, NV. 89423

(If applicant is an entity or corporation, must include names and addresses of principals of entity or officers of corporation)

Mailing Address: Same as above

Type of Activity Town Park will be used for: Awarenesswalk - B-B-Q-Community event

Will alcohol be sold or served? Yes_____ No X

(If alcohol to be served, it may be necessary to obtain additional appropriate liquor licenses/permits)

Band or amplified music? Yes____ No X

This event is Non-Profit X For Profit_____ Closed to Public_____ Open to Public X

Will a fee be charged to attend the event? Yes____ No X

Date(s) Requested (include setup and tear down time): September 10, 2016

Event hours: 7AM - 4pm

Describe proposed event, concessions, fund-raisers, etc: An awareness walk & Bike ride through-out guille. BBQ after walk- Hospitality before East Fork demo of emergency vehiles- exhibitors

Town services, if any, required: ~~None~~ Electrical outlets - restrooms

(Electrical outlets, restroom/toilet facilities, etc.)

Will you have tents, bounce houses, canopies, dance floors etc? Yes____ No X

If Yes, specify quantity, dimesions, etc.: _____

(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20' X 20' may be subject to additional security deposits and/or insurance coverage)

Number of patrons, customers, spectators, participants and/or other persons expected to attend the use for each day it is proposed to be conducted: 150 participates - Hope up to 200 — need 1 port a potty

(If more than 500 people are expected to attend the event, a Douglas County outdoor festival permit is required)
**Groups of 50 or more require a mandatory garbage dumpster service ($25.00/dumpster)*

Event Insurance Carrier & Telephone #: Arthur & Gallager & Co 818-539-8611

(Certificate of Insurance naming the Town as additional insured is required)

Event Security Plan: _____

(Submit Douglas County Sheriff's Office authorization and approval)

Water and Sanitation Plan if food is being sold or consumed during event: _____

Event Clean-up/Sanitation/Garbage Plan: _____

(Garbage dumpsters/porta-a-cans/restrooms/etc.)

Fire/Emergency Medical Services Plan: _____

(Submit East Fork Fire Protection District authorization and approval)

Event Parking Area: _____
(Heritage Park Parking MUST remain open for visitors at all times)

Event Layout: *Applicants MUST provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc.* ***If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.***

WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure / Special Events Policy, that I have read those Policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Signature(s) of Authorized Representative(s) of Applicant: Debbi Penn *Date:* 5-16-16

_____ *Date:* _____

_____ *Date:* _____

(If applicant is a corporation, must include signature of president, vice president, and secretary of corporation)

Printed Name(s) of Authorized Representative(s) of Applicant above: Tim Saule - Deputy chief
Terry Taylor - Captain East Fork
John Merino - Manager - Howe Dept

(Town Office Use Only)

Application Fees Paid: _____
Deposit amount Paid: $300- **Date Processed:** 6/23
Receipt Number: Credit Card **Facility Reviewed:** _____
Scheduled for Town Board Agenda: _____
Approved: _____
Scheduled for Douglas County Commissioner Agenda: _____
Approved: _____
Deposit Returned: _____

A copy of the approved application MUST be at the event

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher & Co. Insurance Brokers of CA. Inc. LIC # 0726293 505 N Brand Blvd, Suite 600 Glendale CA 91203	CONTACT NAME: Jenny Kim PHONE (A/C, No, Ext): 818-539-2300 FAX (A/C, No): 818-539-2301 E-MAIL ADDRESS: Jenny_Kim@ajg.com
INSURED Suicide Prevention Network, Ltd. 1702 County Road A-3 Minden, NV 89423	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Alliance of Nonprofits for Insuranc 10023 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 1480943103 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y		2016-28189	7/1/2016	7/1/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG LIQUOR LIABILITY	$1,000,000 $500,000 $20,000 $1,000,000 $3,000,000 $3,000,000 $Included
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			2016-28189	7/1/2016	7/1/2017	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000 $ $ $
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: 09/10/2016 & time of the event is 8am to 3pm, Walk in Memory-Walk for Hope Event held at Heritage Park, 1447 Courthouse Alley, Gardnerville, NV, 89410. Certificate Holder is named additional insured with respect to the operation of the named insured.

CERTIFICATE HOLDER

Town of Gardnerville
1407 Hwy 395
Gardnerville NV 89410

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Gardnerville Town Board

AGENDA ACTION SHEET

1. **Not For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for June 2016.

2. **Recommended Motion: Receive and file**
   a. **Funds Available:** ☐ **Yes** ☑ **N/A**

3. **Department:** Administration

4. **Prepared by:** Paula Lochridge

5. **Meeting Date:** July 5, 2016 **Time Requested:** 10 minutes

6. **Agenda:** ☐ **Consent** ☑ **Administrative**

7. **Background Information** N/A

8. **Other Agency Review of Action:** ☐ **Douglas County** ☑ **N/A**

9. **Board Action:**

☐ **Approved** ☐ **Approved with Modifications**
☐ **Denied** ☐ **Continued**

Main Street Gardnerville's Program Manager Report
July 5, 2016

- I'll be a part of a panel speaking at the Nevada Economic Development Conference in Reno on September 22nd
    - This session will highlight best practices in downtown redevelopment and revitalization efforts in communities across the state. From rural to urban communities, hear how economic development practitioners bring transformative change to Nevada downtowns. Learn best practices, lessons learned and ways to implement in your own community without reinventing the wheel!
        - Barbra Coffee, CEcD, EDFP, Director, Economic Development & Tourism, City of Henderson
        - Michael Salogga, Business Development Manager, City of Carson City, Business Counselor, Nevada Small Business Development Center (SBDC)
        - Patrick C. Sinnott, Business Development Manager, City of Las Vegas, Economic & Urban Development
        - Pam Borda, Executive Director. Northeastern Nevada Regional Development Authority in Elko

- Majority of my focus has been on special events: Great Race; Freedom 5K, Wine Walks, Harvest Festival and Coffin Races.
    - One of our volunteers secured a $1,000 sponsorship from **Vitality for Life at Carson Valley Medical Center** for our Coffin Races.

- Finalizing Details for our ***"Picnic in the Park"*** event to thank our volunteers and business members. We hope you're able to join us on July 17th, 1-4 pm at Heritage Park.

- Held a DHS Sidewalk Gallery reception in May (see photos attached)

- HPG Volunteers did a presentation on volunteerism to a "Partnership of Community Resources Teen Group" on Thursday, June 30th and then they did a project in the gardens afterwards.
    - Created a ***"Tracey's Garden Library"*** cart where people are welcome to check out a wide variety of gardening/landscaping books donated by Carol Sandmeier's niece who passed away last year.

Tracy's Garden Library

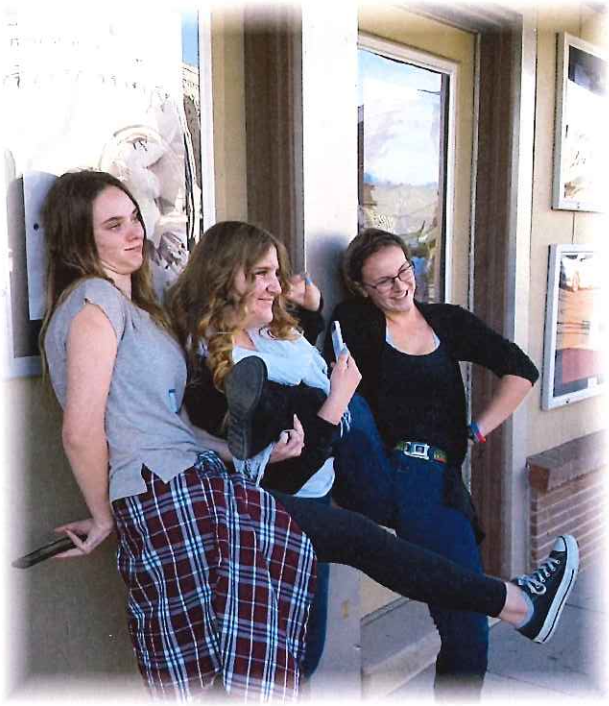
Alexxza Torres/HPG Bin

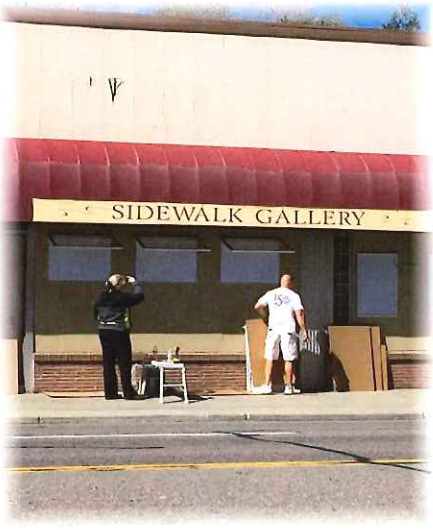
Tom's Wooden Bench

Great Race Lunch Stop & Heritage Park Classic Car Show, June 19, 2016

DHS Sidewalk Gallery Reception, May 12, 2016

MAIN STREET Gardnerville NEVADA





Paula Lochridge
Edit Profile
Your Posts

FAVORITES
News Feed
Messages
Ads Manager
Events 5
Main Street Gardne... 6
Sale Groups

PAGES
Heritage Park Gard... 1
Town of Gardnerville 20+
Pages Feed 20+
Like Pages 8
Create Ad
Create Page

GROUPS
Minden/Gardnervill... 10
Gardnerville Busine... 9
Events in the Cars... 20+
Discover Groups
Create Group

FRIENDS
Close Friends 11
Family
Main Street Gardn...

APPS
Live Video
Games 12
On This Day
Frozen Free Fall
Photos
Suggest Edits 14
Games Feed 20+

INTERESTS
Pages and Public F...

EVENTS
Mo and the MOTL...
Boys and Girls Clu...
Subscribed Events
Create Event

Leadership Douglas County, NV

Public Group

Joined | Share | Notifications

Discussion | Members | Events | Photos | Files

Search this group

Gary Swift
10 hrs

Greetings from a Class of 2015 alumnus! Just wanted to share a little personal example of how LDC has stuck with me. You may have met Paula Lochridge (of Main Street Gardnerville) by now. But just in case you haven't, she's the awesome manager of this wonderful downtown revitalization project.

I finally figured out a way to support the program, by playing music for Thirsty Third Thursdays wine walks with my friend Tom Martel (I'm the guy playing bass, and Tom is playing guitar in this photo from earlier this afternoon). We'll be playing at Joyce's Jewelry for the rest of these events this season, and you're welcome to drop in to say howdy (and to get your "bottomless" wine glass refilled!).

Like Comment Share

You, Tara Smith Addeo, Mike Olson and 6 others Seen by 36

1 share 1 comment

Paula Lochridge You are amazing!!! Thank you... all of us at Main Street Gardnerville appreciate your gift of music... and your kind words!
Like · Reply · Just now

Write a comment...

ADD MEMBERS

Enter name or email address...

MEMBERS 112 Members

Invite by Email

DESCRIPTION

Leadership Douglas County, NV is a one year community leadership... See More

CREATE NEW GROUPS

Groups make it easier than ever to share with friends, family and teammates. Create Group

RECENT GROUP PHOTOS See All

CREATE NEW GROUPS

Working on Main Street Gardnerville Group Get Started

Friends Who Like Carson Valley Times Get Started

SUGGESTED GROUPS See All

Day 2 of the Great Race–Sacramento to Reno the Long Way

June 20, 2016

Since the idea of a time, speed, endurance rally for vintage vehicles is to challenge the drivers and navigators with a difficult route, we rarely jump on the interstate and follow a direct route from town to town. In fact, we might be within a couple hours of our next evening stop, but Rally Master John Classen sends the racers way out off the beaten path to ensure a challenging and scenic route. Today was no different, as we made the relatively short trek from Sacramento, California to Reno, Nevada, with a lunch stop in Gardnerville, Nevada in between. The morning route was full of twists, turns and elevation changes, so it gave the racers a real taste of what's to come on this Lincoln Highway-themed route. The final stretch into our lunch stop in Gardnerville, Nevada was incredible. Being in a massive valley, yet still being at nearly 5,000 feet of altitude was a bit deceiving, but it didn't throw off the racers, who had their cars tuned precisely for the conditions.

We spent plenty of time drooling in the museum, going from section to section to see what the next room held. Millions, upon millions of dollars worth of vintage iron fill the Reno-based museum, which is open 7 days a week for tours. At the end of the day, the competition was tough, but it was David Reeder and Sawyer Stone taking the daily victory in their 1916 Hudson! Check out our highlights and stay tuned for more!

DeSOTO
WWW.GREATRACE.COM

TEXAS
RUREDI

42

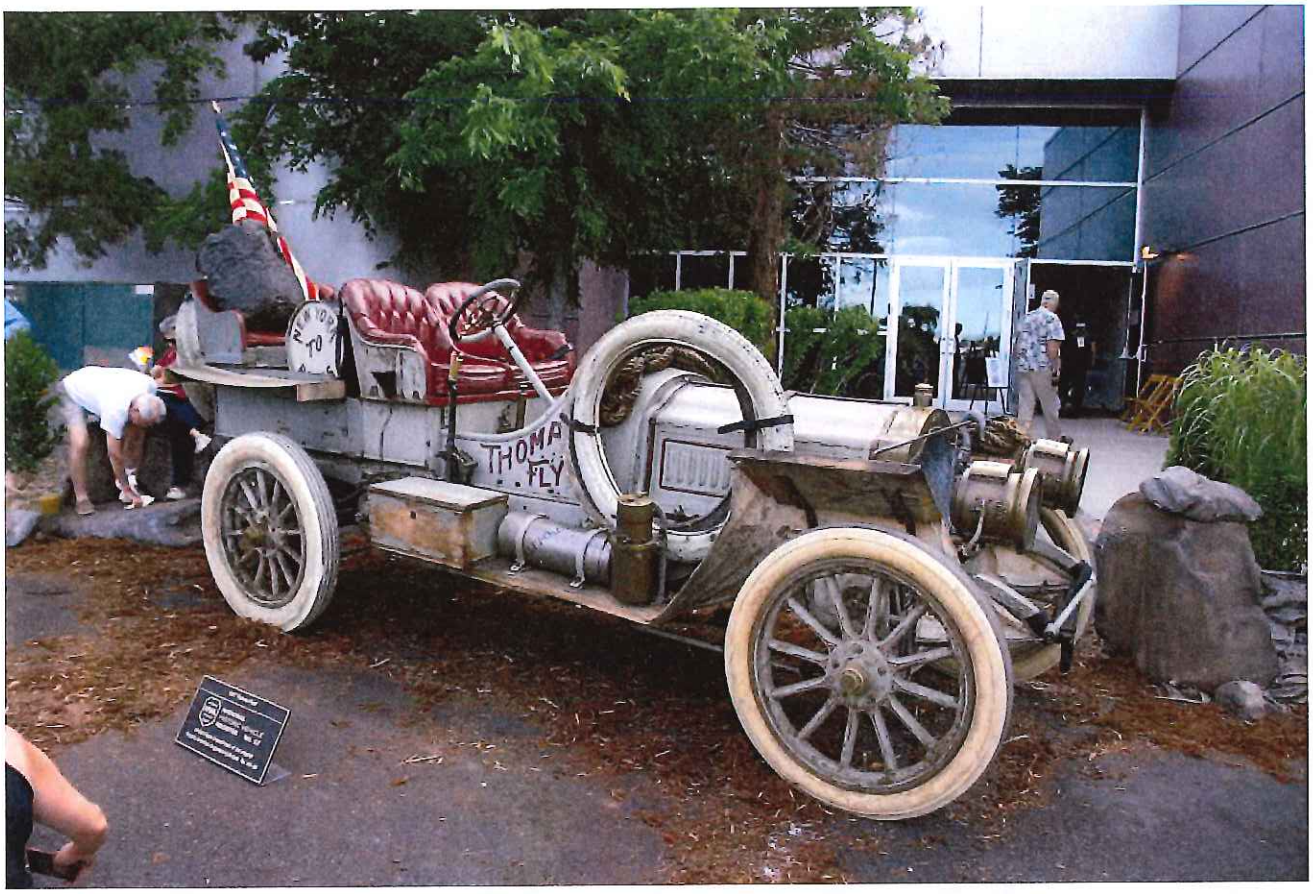
55
555

Team Toyota blazed a trail in the 1970 Corolla, driven by BMX pro Jamie Bestwick. Today's guest ride-along was professional snowboarder and all around athlete Amy Purdy.

48
HAGERTY

Peter Gray
21
HAGERTY

Jamie Bestwick and Amy Purdy get their scores at the Reno, Nevada stop. These two were dressed to the nine's and clearly know how to have a good time on the Great Race!



The REAL DEAL!!! The Thomas Flyer, which won the Great Automobile Race of 1908.

Gardnerville Town Board

AGENDA ACTION SHEET

1. **<u>For Possible Action:</u> Discussion to approve, Approve with modification or deny a request by Martin Stahl for a Master Plan Amendment and Zoning Map Amendment (DA 16-036 & DA 16-037) requesting to change the master plan designation from Commercial to Multi-Family Residential and to change the zoning designation from Neighborhood Commercial to Multi-Family Residential (maximum density of 16 units per acre; 1.66 x 16/acre=26.56 units; min net lot area = 9,000) The subject property is located at 1378 N Hwy 395, Gardnerville, in the Minden/Gardnerville Community Plan. (APN 1220-04-101-029); with public comment prior to Board action**

2. **Recommended Motion: < Move this to Next Month >**

   Funds Available: ☐ Yes ☐ N/A

3. **Department: Administration**

4. **Prepared by: Tom Dallaire**

5. **Meeting Date: July 5, 2016 Time Requested: 45 minutes**

6. **Agenda: ☐ Consent ☑ Administrative**

Background Information: The submittal came into the town this past month. This item will go before the Planning Commission in September. The town will hear this item in August. Douglas County staff is not available for the town board meeting and there are issues with the proposal we want to work through with the developer.

7. **Other Agency Review of Action: ☐ Douglas County ☑ N/A**

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Gardnerville Town Board

AGENDA ACTION SHEET

1. **<u>For Possible Action:</u> Discussion to approve, approve with modifications or deny town policy 18.22 for major memorial requests; with public comment prior to Board action.**

2. **Recommended Motion: Approve (with modifications as the board directed) Town Policy 18.22 Major Memorial Requests.**

   Funds Available: ☑ Yes ☐ N/A

3. **Department: Administration**

4. **Prepared by: Tom Dallaire**

5. **Meeting Date: July 5, 2016 Time Requested: 30 minutes**

6. **Agenda: ☐ Consent ☑ Administrative**

Background Information: Search and Rescue did a request to name a dog park after Annie E Thomas. Staff prepared a draft policy, and Search and Rescue staff did comment on the policy. Those comments were addressed and a revised copy was sent to Mike Rowe for review. After addressing those comments, a draft went to the town board members for further review and comment. I received the following comments and considerations for the proposed policies:

1. This policy is not good for the town and we should keep the naming of parks to historic town heritage, historic events or areas and neutral in nature.
2. Need clearer guidelines on when an individual should be memorialized.
3. Propose a higher financial obligation increased from 51% to at least 67% of the expenses.

7. **Other Agency Review of Action: ☐ Douglas County ☑ N/A**

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Town of Gardnerville Est. 1879 Nevada	**TOWN OF GARDNERVILLE** **TOWN OPERATIONS MANUAL** **DIRECTIVES AND PROCEDURES**	**Number 18.22**
	SUBJECT: Major Site Memorial Requests	**Issue Date 7/05/16**

Directive: The Town shall follow the procedures below and describe conditions and establish criteria for placement of Major Memorials on Town owned property, other than Heritage Park, and for the naming of public facilities. Exceptions to the procedures may be authorized by the Town Board.

Definitions:

(1) "*Town Property*" means a parcel of land or improvement owned and operated by the Town of Gardnerville for and on behalf of public purposes.

(2) "*Facility*" means a building or structure located on a Town owned property, including but not limited to; office buildings, utility buildings, recreation facilities, pavilions, maintenance yard buildings, pathways, open space or structures used in town operations.

(3) "*Amenity*" means a smaller support structure located within a Town owned facility, such as benches, picnic tables, drinking fountains, trash receptacles, decorative light poles, gazebos or vegetation.

(4) "*Memorial*" means a facility or amenity placed within a Town owned facility or on Town property in remembrance of a particular resident or event. For the purposes of this policy, "memorials" also include features designated for purposes such as celebrations, or other special recognition. Memorials are divided into two categories: *(The value of a memorial will be determined based on the costs attributable to the project.)*

(a) "Minor Memorial" means an amenity or facility proposed for use as a memorial with a value of less than $5,000. (see policy 18.23)

(b) "Major Memorial" means an amenity or facility proposed for use as a memorial with a value of more than $5,000.

(5) "*Resident*" means a person residing or owning land within Carson Valley, Douglas County, or the Town of Gardnerville boundary, or a business located within said boundary.

(6) "*Plaque*" means a marker used to identify an amenity or facility as a memorial.

Procedure:

(1) All requests to place memorials on Town owned property shall be submitted in writing to the Town Administrative Office prior to the last Monday of the month to be on the next board meeting held the first Tuesday of the following month.

(2) Requests shall be evaluated as follows:

Minor Memorials: See policy 18.23 for minor memorial policy which does not need to go to the town board.

Major Memorials: Staff shall make a recommendation to the Town Board, who shall review all major memorial requests. Staff will forward a recommendation to the Town Board for consideration and approval or denial. The requestor will present the request to the town board for an open discussion at the town board meeting. The decision of the Town Board is final.

The criteria to be used to evaluate a major memorial requests shall include, but not be limited to, the following:

(a) Whether the request for memorial includes the direct cost of the amenity or facility including design, purchase of the amenity or facility, installation, and whether any special maintenance requirements are being borne by the requesting party. Staffs time to coordinate the memorial and minor levels of effort to assist with design and installation may be borne by the Town.

(b) Whether the memorial will interfere with the existing or planned design, function, or intended user experience of the area in which it is to be located.

(c) Whether the placement of the memorial will create a condition in which a significant number of amenities or facilities within a Town facility or park are used for memorial purposes. The intent is to assure that placement of memorials will not detract from overall design, intended experience, vision or appeal of any park facility or property.

(d) Whether the placement of the memorial is proposed to replace a facility or amenity currently serving as a memorial for another purpose. Only under extremely rare and unusual circumstances shall existing memorials be replaced by another memorial.

(e) Whether the design of the memorial makes use of equipment, structures, vegetation, or features that are of similar quality and design to existing or planned standards for amenities or facilities within the Town.

(f) Whether any identifying plaque or signage associated with the memorial is constructed of heavy duty, high quality bronze material, or other type of materials to be used and or constructed.

(g) Whether the placement of the memorial will create an increased maintenance or long-term replacement burden on the town.

(h) Whether the installation or construction of the memorial will be completed or overseen by trained individuals in consultation with Town staff, in accordance with all applicable master plans, codes, rules and regulations at the local, state, and federal level.

(i) Whether the requesting party agrees and understands that all memorials become the property of the Town, and the Town shall not be required to replace any memorial or portion of a memorial that is vandalized, damaged, or stolen. The requesting party must also agree that the memorial may be removed, at the Town's sole discretion, if the Town Manager finds the removal to be in the public's best interest.

(j) Whether public comment was received.

(k) Whether the memorial request is partnered with a local community based organization.

(3) Naming of Town Properties, Amenities, or Facilities:

(a) Consideration of the following in naming Town properties, amenities, or facilities is strongly encouraged:

i. Historical significance;
ii. Geographical identifiers;
iii. Natural characteristics, characteristic of the Carson Valley area, and;
iv. An outstanding feature of the property or facility.

(b) All requests to name or re-name a Town property, amenity, or facility shall be made in writing to the Town Administration office following an event, activity, or occurrence that has generated the desire to name a Town property, amenity or facility.

(c) Requests to name or rename a Town owned property, amenity, or facility shall be evaluated by staff to provide a recommendation to the Town Board. A denial of a minor memorial by staff may be appealed to the Town Board. The decision of the Town Board is final.

(d) Generally, the naming of a Town owned property, amenity, or facility shall occur before or during development, and be the product of a public participation process.

(e) For purposes of evaluation and recommendation, the naming of a Town owned property, amenity, or facility shall be divided into two categories:

i. ***Service and Monetary Contribution***. A Town owned property, amenity, or facility may be named to honor a deceased resident, in recognition of that person's extraordinary volunteerism, employment, leadership, or similar service or non-monetary contributions to the community. The applicant should submit a letter providing a summary, including supporting documentation such as newspaper clippings, letters of support, or other relevant information, of the significant contributions to the community and provide a contribution of at least 51% of the cost of acquisition, construction or improvement of Town property, amenity or facility requested for naming.

ii. ***Financial Contribution.*** Consideration of naming a Town owned property, amenity, or facility, for a resident, Douglas County organization, or business that has given or offered to give an appropriate and significant financial contribution to acquire, construct, or otherwise enhance a town owned property. A significant contribution means a donation of at least 67% 51% of the cost of acquisition, construction or improvement of the Town property, amenity or facility requested for naming.

(f) Renaming of Town Owned Properties, Amenities, or Facilities. The Town of Gardnerville intends that the name on a facility be the permanent designation. Only under extreme or extraordinary circumstances shall facilities may be renamed, after a Board Discussion and consideration and approval of the Town Board.

(g) Naming associations with tobacco, alcohol, contraceptives, religious organizations, political candidates or adjudicated felons are prohibited.

Deviations from Policy:

This Town Board may allow minor deviations from this policy if the Board finds that such deviation will further the goals and intent of this ordinance and will help further the mission of Town of Gardnerville.

DRAFT

Town of Gardnerville
MEMORIAL REQUEST APPLICATION

Date:_____

Sponsoring Person or Group: _____

Address: _____

City/State: _____

Email: _____

Telephone: _____*(home)*_____*(work)*

Memorial Type: ☐ Major (Greater than $5,000) **or** ☐ Minor (less than $5,000)

☐ Service and Non Monetary Contribution **or** ☐ Financial Contribution (>51%)

*Memorial location:*_____

_____

_____

Supportive information for suggested Memorial (see Policy 18.22):_____

_____

_____

_____

What memorial name classification is being chosen (Historical Significance, Geographical identifiers, Natural Characteristics, feature of the property or facility? _____

_____

The requesting party agrees and understands that all memorials become the property of the Town, and the Town shall not be required to replace any memorial or portion of a memorial that is vandalized, damaged, or stolen. The requesting party must also agree that the memorial may be removed, at the Town's sole discretion, if the Town Manager finds the removal to be in the public's best interest.

_____
Signature

Requested date for the Town Board meeting: _____

7-5

Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** Discussion to approve or deny four (4) options regarding the possible acquisition from Spence Properties of the property containing 3.35 acres along Gilman Avenue, APN 1320-33-412-001, approved by the board at the May board meeting, in the amount of $275,000;
   A) $100,000 down payment with three annual payments at 5% interest financed by the seller;
   B) $150,000 down payment with two annual payments at 5% interest financed by the seller;
   C) $185,000 down payment with two annual payments at 3% interest financed by borrowing from the Valley Vision Fund on county approval;
   D) Because of the seller's change of terms offered by the seller's agent, which were relied upon by the board to approve the purchase at the May board meeting, a possible vote to reconsider the approval of purchase of the property followed by a vote to deny the purchase of the property;
   With public comment prior to board action.

2. **Recommended Motion:** Based on Board discussion. Approve Option A $100,000 down payment using $100,000 from 610 Board Designated, at 3.5% interest for three additional payments.

   Funds Available: ☑ Yes ☐ N/A

3. Department: Administration

4. Prepared by: Tom Dallaire

5. Meeting Date: July 5, 2016 Time Requested: 20 minutes

6. Agenda: ☐ Consent ☑ Administrative

7. Background Information: After the board approved the purchase of the property in the June Meeting, I signed the papers on the 13th for the property owner's review. The Realtor, Tim Egan, emailed the papers to Bob Spence to sign and he would not sign them. He wants 5% interest on the remaining money, ($175,000).

8. Other Agency Review of Action: ☐ Douglas County ☐ N/A

9. Board Action:

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

00 Gillman Ave. Property Aquistion
Payment Options and Funding to be used

Intrest Rate: 3.5%
Property amount $ **275,000.00**

Option A		Down Payment	$	100,000.00		
	Originial	$ **175,000.00**		**Intrest**	**Payment**	
	Originial /3	$ 58,333.33	$	6,125.00	$ 64,458.33	Payment #1
	1 year Principle	$ 116,666.67	$	4,083.33	$ 62,416.67	Payment #2
	1 year /2	$ 58,333.33				
	3 year payment	$ 58,333.33	$	2,041.67	$ 60,375.00	Payment #3
	Total Payments	$ 175,000.00	**$**	**12,250.00**	$ 187,250.00	

Option B		Down Payment	$	150,000.00	**Savings of :**	**$ 5,687.50**
	Amount Remaining	$ **125,000.00**		intrest	Payment	
	2 equal paymts	$ 62,500.00	$	4,375.00	$ 66,875.00	Payment #1
		$ 62,500.00	$	2,187.50	$ 64,687.50	Payment #2
	Total Payments	$ 125,000.00	**$**	**6,562.50**	$ 131,562.50	

Option B		Down Payment	$	125,000.00	**Savings of :**	**$ 3,500.00**
	Amount Remaining	$ **150,000.00**		intrest	Payment	
	3 equal paymts	$ 50,000.00	$	5,250.00	$ 55,250.00	Payment #1
		$ 50,000.00	$	3,500.00	$ 53,500.00	Payment #2
		$ 50,000.00	$	1,750.00	$ 51,750.00	payment #3
	Total Payments	$ 100,000.00	**$**	**8,750.00**	$ 108,750.00	

Option D - Valley Vision		Intrest rate		4%		
		Down Payment	$	190,000.00	**Savings of :**	**$ 7,787.50**
	Amount Remaining	$ **85,000.00**		intrest	Payment	
	2 equal paymts	$ 42,500.00	$	2,975.00	$ 45,475.00	Payment #1
		$ 42,500.00	$	1,487.50	$ 43,987.50	Payment #2
	Total Payments	$ 85,000.00	**$**	**4,462.50**	$ 89,462.50	

How we pay for it: Fund 614 $ 38,000.00
610.926.563.900 $ 102,000.00 Currently encumbered 2015/2016 funds
610.926.563.900 $ 50,000.00 additional this year 2016/2017 funds
Total Payment $ 190,000.00

Option C 90000 Valley Vision Fund
Or place on budget 2017/2018 to pay off

614 Fund	614.730.564.700	$ 83,000.00	Available.		$ 45,000.00	Reveue	$ 45,000.00	Expended
610 Fund	610.926.563.900	$ 191,000.00	Available					
	610.926.520.103	$ 32,065.00	available			174000 roll to this yr project		
	610.926.533.802	$ 13,193.00	availabe					

Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** **Discussion on the Town Attorney's Monthly Report of activities for June 2016.**
2.
3. **Recommended Motion:**
   Funds Available: ☐ **Yes** ☑ **N/A**
4. **Department: Administration**
5. **Prepared by:** **Tom Dallaire**
6. **Meeting Date:** **July 5, 2016** **Time Requested:** **5 minutes**
7. **Agenda:** ☐ **Consent** ☑ **Administrative**

Background Information: To be presented at meeting.

8. **Other Agency Review of Action:** ☐ **Douglas County** ☑ **N/A**
9. **Board Action:**

☐ **Approved** ☐ **Approved with Modifications**
☐ **Denied** ☐ **Continued**

Gardnerville Town Board

AGENDA ACTION SHEET

1. **<u>For Possible Action:</u> Discussion on the Town Manager's Monthly Report of activities for June 2016.**

2. **Recommended Motion:**
   Funds Available: ☐ Yes ☑ N/A

3. **Department: Administration**

4. **Prepared by: Tom Dallaire**

5. **Meeting Date: July 5, 2016 Time Requested: 5 minutes**

6. **Agenda: ☐ Consent ☑ Administrative**

Background Information: See attached report.

7. **Other Agency Review of Action: ☐ Douglas County ☑ N/A**

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Mary Wenner , Chairwoman
Ken Miller, Vice Chairman
Cassandra Jones, Board Member
Linda Slater, Board Member
Lloyd Higuera, Board Member

Town Manager Monthly Report
June 2016 Board Meeting

A. **Gardnerville Station (former Eagle Gas):** NDEP continues to pay out of the petroleum fund for McGinley. NDEP also approved the work plan this month. McGinley is working on the bids package now and they will send that out to bid. Then get approval from NDEP for the contractor so the work can begin once again. Talked with Stantec about the site plans and storm drain plan for the site. I am gathering additional data for that to get that plan moving forward again.

B. **395 Crosswalks:** We had to get our contract signed for finance for the Lumos consultant. Lumos continues to work on the improvement plans incorporating NDOT comments.

C. **Kingslane Sidewalk Project:** Still no comments back from NDOT staff on the project. Sent another email to the project coordinator about the need for the comments.

D. **Great Race**: Was very successful and went off without major hiccups. The car show was great and well attended and had an additional 10 cars come into the show the day of.

E. **Toiyabe Storm Drain Project**: - I'll need to work on plans for the work and coordinate with the property owners on the fence removals. We buried the pipe as it will all be replaced anyway with 24" HDPE pipe.

F. **Maintenance Yard Plans:** I have received some preliminary plans from ROA on the yard improvements. See the attached plans and let me know of any issues or comments you may have.

G. **Office Items:**

- Continued to work with Mike and Bill from ROA on the BLA (boundary line adjustment). Utilities are asking for more easements to be shown on the plan. Trying to get Dave's signature on the application for official submittal to the county. We have a check ready to give Dave.
- Met with Trinity Lutheran Church to discuss the shared costs and town responsibility. The contractor is giving us a formal bid.
- Still no news from the county on the alley at the bars. Doug is in the middle of several lawsuits. This may take some time and they are down a couple of staff members.
- Finalized the newsletter Carol has been working on. Focus is on emergency preparedness. Advertised programs from East Fork.
- Met with Minden staff and ROA about the proposed plan to increase the receiving area north and east of Gardnerville. The master plan update process is underway. Please get to one of the workshops and take the Master plan survey
- Credit cards.

Town of Gardnerville Work Items Cost Summary

5/31/2016 - 7/1/2016

Work Type Name	Work Orders	Employee Hours	Total Cost	Average Cost
Trash/Doggy Check	17	8.35	$255.11	$15.01
Weed Abatement Chemical	13	38.7	$1,378.30	$106.02
Repair Equipment/Truck (Parks)	4	4.45	$171.96	$42.99
Tree Prune (Town Tree)	4	2.1	$70.02	$17.51
Propogate Plants	1	8	$260.80	$260.80
Street Sweeping	4	22.5	$756.11	$189.03
Route Commercial	22	142.55	$4,290.54	$195.02
Bin Overloaded	3	0.5	$13.72	$4.57
Bin Pickup	11	1.65	$44.95	$4.09
Dump at Carson	29	58.25	$1,641.10	$56.59
Tote Power Wash	1	2	$52.78	$52.78
Weed Spraying in Streets	8	7.25	$292.03	$36.50
Route Green Waste	9	34	$1,040.26	$115.58
Route Residential	16	67.75	$2,015.02	$125.94
Other (Streets)	6	34.9	$1,328.05	$221.34
Other (Parks)	13	68.17	$2,056.01	$158.15
Bin Dropoff	13	1.6	$43.89	$3.38
Mow, Trim, Edge, Blow	41	81.01	$2,493.69	$60.82
Mowing	19	73.7	$2,432.36	$128.02
Other (Sanitation)	4	5.45	$144.08	$36.02
Drip Install	4	5.8	$190.08	$47.52
Tote Pickup	34	9.6	$260.38	$7.66
Tote Dropoff	41	6.45	$175.46	$4.28
Sprinkler Repair/Replace	3	5.4	$154.38	$51.46
Clean Equipment	6	4.1	$133.45	$22.24
Timer Adjust	1	0.2	$5.63	$5.63
Other (Irrigation)	12	54.3	$1,557.10	$129.76
Bathroom Maintenance	4	2.9	$97.32	$24.33
Vandalism/Graffiti	1	5	$184.21	$184.21
Pump Down Pond	7	7.6	$247.39	$35.34
Drip Repair/Replace	2	1.2	$38.93	$19.47
Fertalization	1	2	$56.28	$56.28
Plant Landscaping	1	1.5	$42.21	$42.21
Weed Abatement Physical	10	90.8	$2,810.88	$281.09
Dump at Bently	6	6.25	$171.02	$28.50
Maintain Equipment/Truck (Parks	2	1.25	$38.98	$19.49
Litter or Debris	2	0.2	$6.39	$3.19
Other (Stormwater)	3	15	$566.67	$188.89
Repair Equipment/Truck	2	5	$159.70	$79.85
Clean/Wash Truck/Equipment	3	3.7	$126.58	$42.19
Line Trimming and Edgeing	2	2.6	$82.69	$41.34
Clean Wash Truck	3	3.5	$95.57	$31.86
Bulky Green Waste	1	0.2	$5.53	$5.53
Painting Curb/Pavement	3	24.9	$788.73	$262.91
Repair Truck/Equipment	3	13.5	$380.57	$126.86
Water Line Repair	1	9	$284.91	$284.91
Sign Maintenance	1	1	$40.28	$40.28
Tree Prune (Citizen Tree)	2	4	$125.72	$62.86
Blow Sidewalks	1	1.2	$38.02	$38.02
Timer Repair	2	5.1	$143.51	$71.76
Clean/Organize Bays (Streets)	1	10	$319.40	$319.40
Bin Not Accessible	1	0.1	$2.77	$2.77
Dump at DDI Transfer Station	1	0.75	$19.79	$19.79
Locate Facilities	2	0.65	$26.18	$13.09
Totals:	**407**	**967.63**	**$30,157.49**	

STORAGE BUILDING

TOWN OF GARDNERVILLE 1220-04-101-026

(1) SD DI
RIM 4760.95
8" I.E. OUT = 4758.95

L=33.8, S=0.020 8"

(2)

(4) SD DI
RIM 4762.76
4" I.E. OUT = 4759.9

SI
RI
8"
47

FCV

SIGN

U.S. HIGHWAY

9-F-2

60.75FL
MATCH (E)

60.79FL
EC

61.14 FG
GB

61.14
FG

63.0 FG

0.51%

0.66%

0.50%

2%

61.56 FG
GB

2.01%

BEGIN
V-GUTTER
61.38FL
0" CURB

61.05FL
BC

61.47 FG
END RAMP

TOWN OF
GARDNERVILLE
1220-04-101-026

61.43 FG

2.05%

61.68FL, HP
62.18TC

3.8%

1.6%

6.25%

61.60 FG
END RAMP

60.95 RIM
58.95 I.E.

2.77%

3.18%

61.55FL
62.05TC

62.16EP
BEGIN C&G

62.17BW
EC

62.00 FG
GB

62.18BW
0"CURB

62.06
GB

62.26
FG

61.83BW
62.33TC

62.00 FG
GB

61.81BW
62.31TC

62.4 FG

SIGN

1.73%

1.76%

2%

61.80FG
0"CURB

61.78FG
0"CURB

62.17BW
0"CURB

61.55FL
62.05TC

62.26 FG

2.00%

61.92
FG

63.0 FG

62.4 FG

62.00 FG
GB

62.26
FG

62.4 FG

62.9 FG

U.S. HIGHWAY 395

9-F-3